



City Council Meeting and Workshop

July 6, 2015

Agenda

5:30 P.M. Workshop

- A. Executive Session – Personnel Matter pursuant to 1 M.R.S.A. §405 (6)(A).
- B. Executive Session - Economic development matter pursuant to 1 M.R.S.A. §405 (6)(C) **with possible action to follow.**
- C. Reallocation of Bond Funds (Fire Station Floor) – Derek Boulanger & Jill Eastman (30 minutes).

After each workshop item is presented, the public will be given an opportunity to comment.

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor LaFontaine

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - June 15, 2015 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Recognition – Dave Gonyea, recipient of the United States Collegiate Athletic Association (USCAA) Career Achievement Award
 - Proclamation – National Parks and Recreation Month
 - Ingersoll Update – Ravi Sharma & Derek Boulanger
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 1. **Ordinance 12-06152015**

Adopting the proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article XVII, Garage Sales, Section 14-632, to include Agricultural Barn Sale, Article I, In General, Section 14-2, Definitions, to include Agricultural Barn Sale, and Appendix A – Fees and Charges under Businesses and Business Regulations to include Agricultural Barn Sale. Second reading. *Passage requires an affirmative vote of 4 Councilors.*
 2. **Ordinance 13-06152015**

Adopting the proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article I, In General, Section 14-2, Definitions, and Appendix A – Fees and Charges

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under Businesses and Business Regulations (Flea market, craft fairs, swap meets, and bazaars).
Second reading. *Passage requires an affirmative vote of 4 Councilors.*

VI. New Business

3. Order 52-07062015

Establishing the property tax payment due dates and to establish the property tax delinquency and overpayment interest rates for Fiscal Year 2015-2016.

4. Order 53-07062015

Approving the liquor license for Café LA located at 49 Spring Street.

5. Order 54-07062015

Appointing Board and Committee members as nominated by the Appointment Committee.
Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

VII. Executive Session

- Discussion on a legal matter pursuant to 1 M.R.S.A. §405 (6)(E).

VIII. Reports

Mayors Report

City Councilors' Reports

City Manager's Report

Committee Reports

- **Transportation**
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Lee
- **Housing**
 - Citizens Advisory Committee – Councilor Lee
 - Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation – Councilor Lee
- **Education**
 - Auburn School Committee – Councilor LaFontaine
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corporation – Councilor Walker
- **Recreation**
 - Recreation and Special Events Advisory Board – Councilor Crowley
- **Public Safety**

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○ **LA 911 – Councilor Walker**

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

(1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;

(2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;

(3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and

(4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.

This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

(1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Information Sheet

City of Auburn

Council Meeting Date: 07/06/2015

Subject: Executive Session

Information: Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. Section 405(6)(A).

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City Council Information Sheet

City of Auburn

Council Meeting Date: 07/06/2015

Subject: Executive Session with possible action to follow

Information: Discussion regarding an economic development matter, pursuant to 1 M.R.S.A. Section 405(6)(C).

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City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: July 6, 2015

Author: Derek Boulanger/ Jill Eastman

Subject: Central Fire Floor Apparatus Bay Floor Repair Project

Information: Potential safety concerns have arisen at the Central Fire Station involving the elevated slab utilized for parking fire apparatus and ambulances. Structural Engineers were retained to investigate the potential issues and recommend corrective measures. With careful coordination between 911 staff, The Fire Department, contractors and engineers, several tests and investigative work on the slab were performed. The work necessary to complete the repairs and work to prevent future issues were put out to competitive bid. The bid results are attached.

Advantages: Occupant safety, restore full use of floor, prolong the useful life of the building.

Disadvantages: N/A

City Budgetary Impacts: Reallocation of unexpended bond funds.

Staff Recommended Action: Staff recommends passage.

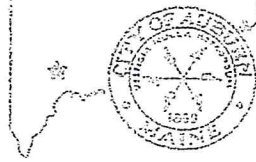
Previous Meetings and History:

Attachments: Memo including timeline of events, to Howard Kroll and Denis D'Auteuil.
Bid Tabulation for Repairs
Becker Structural Engineers Review of Bids (e-mail)
Cost Summary
Order: Reallocation of Bond Funds

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Financial Services

MEMO



To: Howard Kroll, City Manager
Denis D'Auteuil, Assistant City Manager
From: Derek Boulanger, Facilities Manager/ Purchasing Agent *DB*
Date: May 1ST, 2015
Re: Central Fire Apparatus Bay Floor Repair Project.

This Memo is intended to provide an update on the testing, potential impact on operations, and repairs needed on the apparatus bay floor at Central Fire. Below is a timeline of the events, results of the testing and analysis, and recommendation to proceed with the repairs.

March 2013: Facilities was contacted by AFD staff about concerns with the apparatus bay slab. The concerns were immediately deemed of high importance due to the potential for safety concerns with the 911 communications center location being directly under the slab in question.

March 2013: Becker Structural Engineers conducted a Site review, determined there was no immediate safety concern, but recommended further testing.

April 2013: Becker with the assistance of Knowles Industrial Services performed testing and investigated the condition of the Post Tension Strands in various locations.

May 2013: The final report from the results of the testing was received from Becker. It confirmed that according to the testing and investigation work that was done, it still meets the original design intent of 250 pounds per square foot live load. (Attachment A)

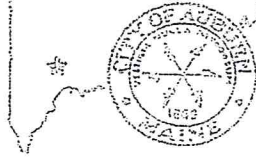
September 2013- May 2014: Ongoing dialogue involving the City Manager, the Fire Chief, the Facilities Manager, and Becker Structural Engineers regarding the possibility of reinforcing the slab to accommodate the Tower Truck (now too heavy for the floor's capacity).

October 2014: Facilities was informed by 911 staff that there was a concern based on a large piece of spalled concrete that had fallen from the underside of the slab (photo attached). Facilities visited the site, verified the condition, and immediately contacted Becker to investigate. Todd Neal from Becker Structural Engineers confirmed that there is no immediate danger, but the strands in the picture are compromised and this will likely change the floor load capacity. It was recommended that larger pieces of apparatus not be parked in the two bays above the affected area.

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November 2014: Investigative work completed on the underside of the slab, particularly in the 911 Comm. Center, ceiling tiles and rigid insulation were removed. Becker directed and completed review and recommendation for repairs. (Attachment B)

February 2015: After considerable coordination with 911 staff, AFD staff, contractor, and engineers, destructive and non-destructive tests were performed. (Attachment C) These tests were performed to determine whether or not the concrete repairs could be completed while the 911 Communications Center maintained normal operations. Testing for various applications of traffic membranes was conducted in order to create the specifications to be included in the RFP.

March 2015: Results from destructive testing and membrane adhesion were received from Becker Structural Engineers. (Attachment D)

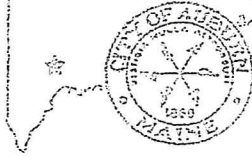
In summary, the slab at Central Fire was not properly pitched to the floor drains during original construction. As smaller cracks formed in the slab over time, water ponding on the floor has worked its way into the slab, and deteriorated some of the post tensioned strands supporting the slab. At this point, we need to stop the water intrusion into the slab, add additional floor drains where water is ponding, and complete strand repairs in the Comm. Center. The preliminary estimate to complete the repairs is \$169,229.00. (Attachment B) If directed to proceed with the repairs, the next step in the process is to issue an RFP for the work. Once the bids are received we would begin the repairs immediately.

Through testing and analysis we have determined that:

- 1. Application of a traffic membrane can be accomplished with minimal disruption to the dispatch center below and that good adhesion can be accomplished to the concrete deck with typical preparation procedures.*
- 2. Concrete demolition above the dispatch center can be accomplished during off call hours and closely working with the contractor on scheduling and coordination with the dispatch center.*
- 3. Although the condition of the post tension stressing ends are not known, we believe that they were embedded deeper into the slab and therefore have a greater resistance to the elements than if they were within pockets at the exposed end of the slab.*

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Reasons these repairs are needed:

1. **Safety**, with the 911 operations center located below the slab there will become an increased safety risk to the occupants if the slab is left to deteriorate without repair.
2. **Water intrusion**, if the deck is not properly sealed the water will continue to deteriorate the structure and will lead to eventual failure.
3. **Capacity**, currently 2 truck bays are now restricted to park only lighter duty apparatus due to some strands that have failed and need repair.
4. **Cost**, if repairs are deferred, it could result in further degradation of the slab and components resulting in more costs related to further analysis and repairs.

The attachment B contains the opinion of probable cost to complete the repairs. Also attachment E, contains e-mails from Chief Roma and Phyllis Gamache supporting the project moving forward as described.

Attachment Schedule:

- A – Becker Post Tensioned Slab Review
- B – Becker Investigative Report
- C – Becker Destructive Testing Scope of Work
- D – Becker Destructive Testing Results Memo
- E – Email correspondence with Chief Roma and Phyllis Gamache

Thank you and let me know if you have any questions.



May 30, 2013

Mr. Derek Boulanger
Facilities Manager/Purchasing Agent
City of Auburn, Maine
60 Court St.
Auburn, ME 04210

**CENTRAL FIRE HEADQUARTERS – POST TENSIONED SLAB REVIEW
AUBURN, ME**

Dear Derek,

Thank you for giving us the opportunity to serve as your structural engineering consultant for this project.

The Central Fire Headquarters at 550 Minot Avenue was constructed in the early 1970's. The construction documents provided for our use are dated December 12, 1969. The first floor is at grade level and supports the fire departments trucks and equipment. Below this floor is the 911 call center. The structure of the floor is a 12" thick cast-in-place concrete (CIP), post tensioned (PT) slab. These slabs are constructed by forming the area, installing reinforcement and PT strands, placing the concrete and once it has cured jacking the strands to "pre-load" the slab opposite to the anticipated loads. The PT strands are critical elements in the structural capacity of the slab.

Based on our conversations with several members of the AFD, previous reports, and our discussions with Jim Sturgis of Woodward and Curran we understand that there have been several reports of loud pops and movement as well as a perceived decrease in the stiffness of the floor. We were told that the floor moves even under the load of a standard pick-up truck.

We visited the site to review the existing conditions and noted that there is visible corrosion at the column bases, some surface deterioration of the slab, and areas where repairs had already been completed. Most of these items were noted at the location where the PT strands are closest to the top surface of the slab. Another item of concern noted was that the slab did not appear to slope to the drains. We were told that they have always had to use a squeegee to move the water to the drain. This ponding occurs at the same location as the concrete deterioration noted above.

During our initial visual review we did not note any visible evidence in the top of the slabs that the strands had failed. However, none of the pockets where the ends of the strands are stressed and locked in at the front and back of the garage are visible. If a strand does fail these locations typically show signs of distress.

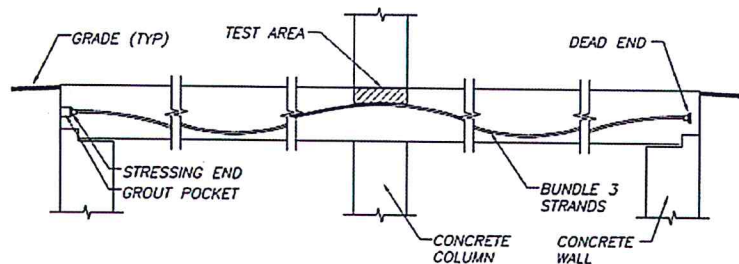
Based on our initial review and the concerns brought forth by the City, the Fire Department, and other consultants involved, we provided the City with a proposal to provide further investigation to determine the condition of the existing PT strands and the slab in general. On April 16 BSE and Knowles Industrial Services Corp. (KISC) were on site to perform this investigation. As part of this work we exposed strands at two locations, attempted to locate strand ends on the exterior of the building, performed a chain drag over the entire slab, and removed concrete powder samples for chloride content testing.

The following is a summary of our investigations and opinion of the current condition:

Post Tensioning Strands

Post tensioning was still a relatively new process in the construction world when this structure was constructed in the early 1970's. This construction system was introduced in the United States in the 1950's and it wasn't until the early 1960's that multi wire strands were used. Up until the early 1970's the protection system provided for the strand and the method for keeping them from bonding to the concrete was to cover the strand with grease and wrap them in paper. This system was replaced in the early 1970's with a grease filled plastic sheathing. Based on this we initially assumed the PT strands were paper wrapped. Historically these systems start to see issues within 30 to 40 years. With the current age and the assumed system it was not unfeasible that PT strands within the system could be failing.

To determine the condition of the strand we recommended that we carefully remove sections of the concrete deck to expose the strands. Based on the original construction drawings we knew that the strands supporting the slab were high along the column line in the middle of the garage (See Sketch Below). This was also the area where the water tended to pond until removed and showed signs of concrete deterioration.



TYPICAL SLAB SECTION

KISC provided all demolition and repair services and we had them start in the middle of the garage where there were visible spalls at the base of the concrete columns. They saw cut the perimeter of the proposed area of removal (See Photo 1) and then gently chipped away the concrete to expose the strands (See Photo 2).



Photo 1



Photo 2

We located the first bundle of strands within a few inches of where we expected to find them based on the construction documents. Once the strands were exposed we were able to determine that they were plastic encased not paper wrapped as assumed (See Photo 3). This is good news and certainly changes the long term durability and life expectancy of the system. We then cut the sheathing on a couple of strands to check the condition. There was very little grease visible but the individual wires showed very little evidence of corrosion and no visible loss of section (See Photo 4).





Photo 3



Photo 4

While looking for the PT strand we also exposed some of the conventional reinforcement and it too was in very good condition with no visible corrosion or deterioration.

Based on the construction documents the strand bundles at the first test location were intended to be located at 15 inches on center (o.c.). As we removed concrete we were initially concerned that we did not find the next strand until we were more than 20 inches from the first bundle. We decided to continue the demolition to confirm additional locations and overall spacing (See Photo 5). It is not uncommon for the strand locations in plan to fluctuate from the plan dimensions as they need to be placed around drains and other items penetrating or embedded in the slab. This is acceptable provided that the total number of strands is not reduced along the width of the slab. We did confirm, in this location, that we had the correct number of strands within the width of the opening.

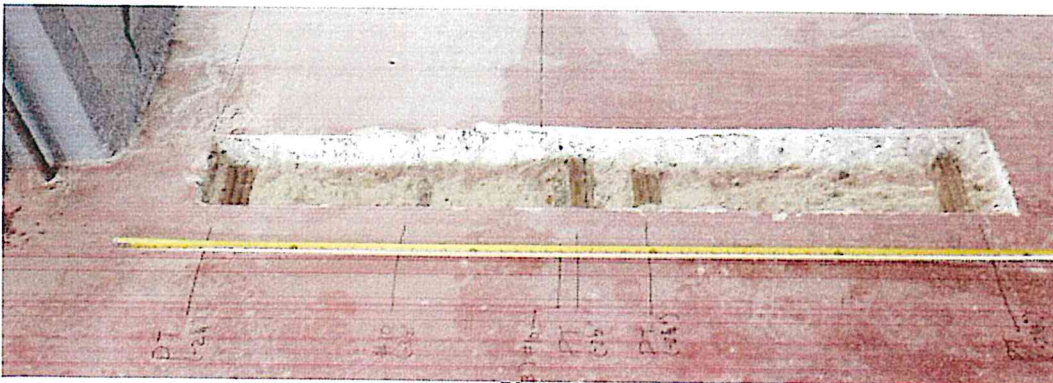


Photo 5

We chose a pre-existing spalled area in the slab to perform test number 2 (See Photo 6). The spall was the result of a high piece of reinforcement that had started to corrode (See Photo 7) based on limited cover. We went through a similar process as with test location number 1. We discovered similar conditions with the sheathing and condition of the PT strand. Other than the reinforcement that caused the spall, all other exposed reinforcement was found to be in good condition with no visible deterioration.



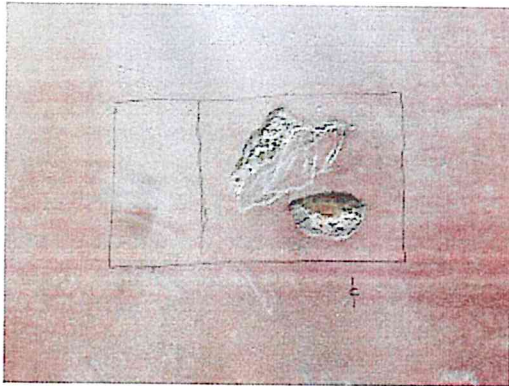


Photo 6



Photo 7

The strand spacing at test location 2 was noted on the construction drawings to be 16" o.c. During our investigation, similar to test location 1 we found that the first spacing was significantly more than this so we continued on. When we found the 3rd bundle of strands we again noted a significantly larger spacing than indicated on the construction documents (See Photo 8). The strands at this location appeared to be spaced at 24" o.c. not the 16" o.c. noted on the construction documents. We decided not to proceed any further with demolition at this time. It was noted that the drains in this location did not align and may be a cause for this revised spacing. We will discuss this further in our section regarding the slab analysis.

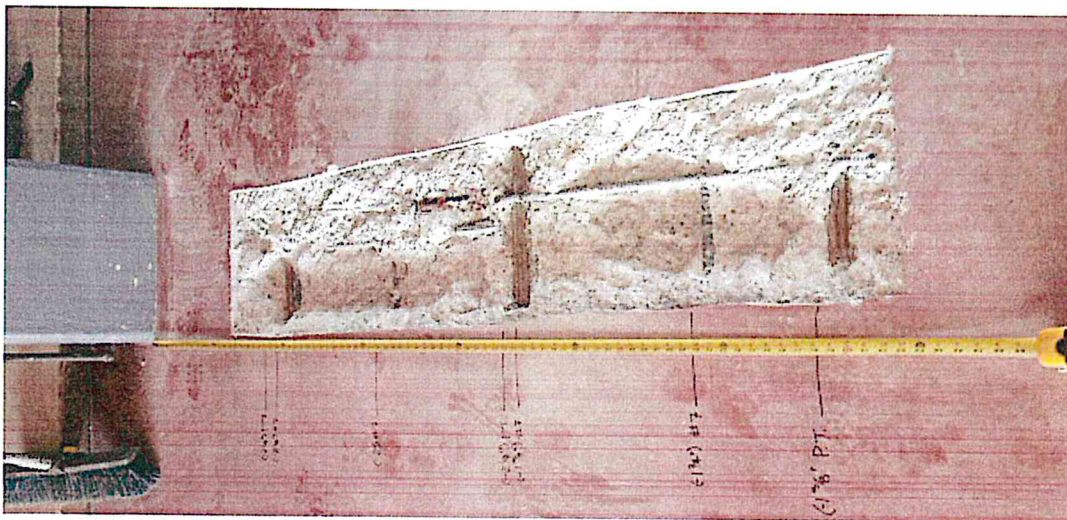


Photo 8

Slab Condition

While on site we reviewed the surface of the existing slab for signs of deterioration. This review consisted of a visual review and a chain drag, which is used to determine areas of subsurface delaminations. As noted previously the existing slab is 12 inches thick and reinforced with post tensioning strands. The slab is a 2 span continuous system that spans from the front of the structure to a center beam line at the columns and continues to the back of the structure.

The top surface of the slab had a shake on hardener applied during the finishing of the surface. The purpose of a hardener is to increase the wear resistance of the slab. Many hardeners, such as the product used on this slab, include steel reinforcing fibers.



It should be noted that this is not a waterproofing product. These products reduce the porosity of the concrete at the surface thus making it more difficult for fluids to penetrate the surface. However, ponding water will increase the likelihood that some water will penetrate into the slab. It should also be noted that this product will not span cracks.

During our review we noted the following issues with the existing slab; cracks, delaminations, and surface deterioration. Given the age and use of this slab it would be fair to say that these types of issues are not uncommon, nor should they be unexpected.

Unfortunately, the one thing that is universally understood about concrete is that it will crack and all we can do as engineers, contractors, and owners is to try to minimize and control the cracking. During our review we noted six visible cracks in the slab parallel to the span. One of the qualities of a PT slab is that the post tensioning helps to keep the majority of the cracks small and undetectable. In most PT slabs they add strands perpendicular to the main spans to minimize cracking. Based on the construction documents these temperature and shrinkage strands were not part of this slab design. This in combination with a lack of a control or construction joints is likely the cause for the cracking that runs front to back parallel with the slab PT.

We do not consider these cracks to be structural based on their location, orientation, and no visible differential movement. They are likely the result of the stresses caused by shrinkage and creep in the slab. We recommend that they be routed and sealed to keep moisture from penetrating into the concrete and potentially causing additional damage.

Delaminations are defined as the splitting or separating or laminating of a solid into layers. In concrete this typically occurs at the layer of the reinforcement and is caused by the stresses induced by the expansion of corroding steel. To determine the locations of delaminations we drag chains across the surface of the concrete. Solid concrete creates a high pitch consistent jingling noise and delaminations produce a low, hollow sound. Sometimes these delaminations are visible (see Photo 6) but in many cases they are not.

During our review we noted eight small locations where delaminations are likely and two locations that had been previously repaired. Overall, this is very small percentage of the overall slab area. We also noted delaminations/spalls at the base of a few of the columns (See Photos 9 & 10). As noted above one of the most common causes of delaminations is the corrosion of reinforcement and it is for this reason that we would recommend that these areas be repaired. As can be seen in photo 11 and 12 these delaminations were caused by corrosion of the reinforcement.

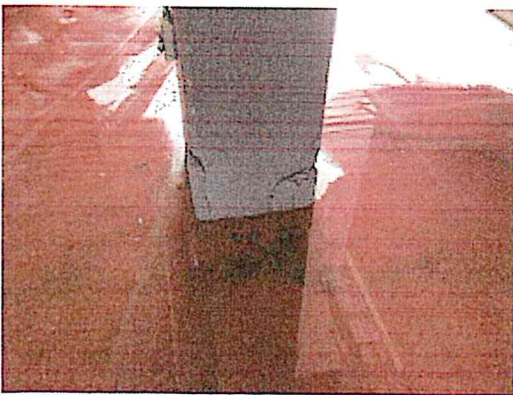


Photo 9

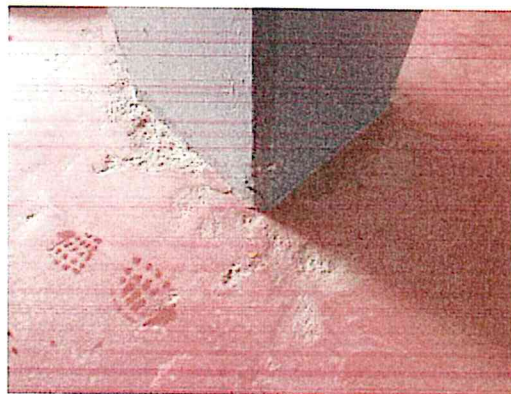


Photo 10



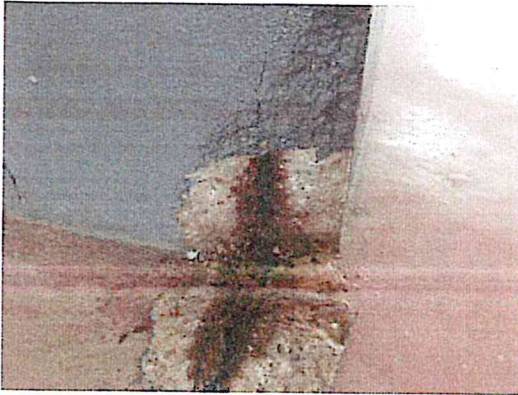


Photo 11



Photo 12

Corrosion of concrete generally considered to be the result of a single source, i.e. water or chlorides. However, corrosion is the result of a multi-component attack that requires water, chlorides, and oxygen to develop. Given the use of this slab to house fire trucks that are washed down inside during the winter and the understanding that it has never drained properly (See Photo 9) it was our recommendation to provide some limited Chloride Ion testing to determine the depth and severity of chlorides in this slab. The powder samples were removed with a hammer drill at the depths of 0-1, 1-2, and 2-3 inches and sent to Dr. David Lee Gress, Ph.D, P.E. for testing. His full report is attached for your review.

In order for corrosion to start it must first break down the inherent protection of the embedded reinforcement. To do this the chloride levels much exceed the “threshold”. There are varying interpretations of what this threshold is but based on the American Concrete institute (ACI) this threshold is assumed to 0.025 to 0.033% by weight of concrete. Based on this we assume 0.029% as the threshold in our reviews. The following is a summary of the samples removed from this slab.

Location	Depth (in.)	Chloride Content (%)	Threshold (%)	Condition
CL-1	0-1	0.176	0.029	EXCEEDS
	1-2	0.064	0.029	EXCEEDS
	2-3	0.047	0.029	EXCEEDS
CL-2	0-1	0.120	0.029	EXCEEDS
	1-2	0.057	0.029	EXCEEDS
	2-3	0.058	0.029	EXCEEDS

As you can see from the test results the chloride levels do exceed the threshold at all levels, more significantly at the surface and slightly less as you get deeper as expected. These levels are not alarmingly high and based on the limited delaminations in the deck it is our opinion that these concentrations are not likely wide spread. We took these two samples from areas where there was visible damage and at location where the water tends to pond. We would consider these locations to be worst case scenarios.

There are corrective methods available to help control and manage the chloride levels in concrete that could be effectively implemented at these concentrations.

During our review we noted several areas where the top surface of the concrete has deteriorated, leaving a pitted surface (See Photo 13 and 14). At these locations the shake on hardener has also failed. Concrete surface deterioration is generally associated with freeze/thaw issues which are unlikely within this heated structure. It is our opinion that these failures are due to the ponding of water and the wear from the heavy vehicle loads.





Photo 13

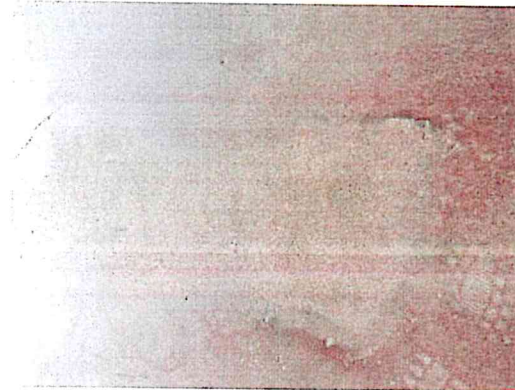


Photo 14

This type of wear and deterioration is detrimental to the long term durability of the slab by reducing the ability of the slab to resist moisture penetration and leaking. These areas should be addressed prior to installing a new waterproofing wearing surface.

Slab Analysis

Based on the information shown on the construction documents our analysis indicates that the existing slab was designed very closely to the design loads indicated on the drawings without a lot of excess capacity. Based on our simplified analysis we noted some values that exceed the recommended limits. However, we feel this is within the acceptable range based on the simplified approach. This appears to match the opinion of the Harriman Associates report completed in 2003. As part of our analysis we checked the ultimate capacity of the slab and the stresses at working loads. These two cases are reviewed to ensure that the slab will not fail and that the durability and cracking are limited respectively. We did discover that the stresses and ultimate loads are slightly higher than the current code requirements. A typically visible indication of high stresses is cracking however; there was no visible cracking at the location of the highest stresses. This may indicate that the slab has never been fully loaded to capacity and or that the assumptions regarding material and stressing do not exactly match the in-place conditions.

We also completed an analysis on the force band in the center of the structure and found that this design was similar to the design of the slab meeting the ultimate design requirements with areas that are slightly overstressed. Again, we did not see any cracking at the locations of the highest stresses.

As noted previously we were concerned about the spacing of the strands discovered in test area number 2. The design documents indicated the strand bundles were to be spaced at 15" o.c. and we found them at 24" o.c. +/- (See Photo 8). Our analysis indicates that at the spacing at 24" o.c. would not be adequate for the design loads. As noted it is likely that the strand bundles were spread in this location to avoid drains or other embedded items. Based on the Post Tensioning Manual "Horizontal deviation of tendons is typically not critical and a variance of +/- 12" is generally acceptable as long as excessive wobble is avoided and smooth transitions are made around obstruction..." This is acceptable assuming there is no reduction of total strands across the width of the slab.

With the lack of visible deterioration or cracking perpendicular to the length of the strands it would appear that the total number of strands is correct within this bay. However, the only way to confirm this is with additional demolition, conformation of the strand pockets or ground penetrating radar location. At this time we do not feel that this is warranted.



Summary

It is our opinion that this slab is in good condition given its age, use and exposure. Having PT strands with plastic sheathing as opposed to the paper wrapped system, as initially assumed, makes a very good case for several more years of useful life for this structure. It was also positive to note un-deteriorated strands within the casing.

One thing we were unable to inspect was the stressing end pockets and the condition of the anchors. There was no visible evidence that strands had failed. However, we would suggest putting this in as a future maintenance cost. To complete this inspection pavement at the front of the garage would need to be removed along with approximately 1 foot of soil to expose the pockets. This may be best coordinated with any future pavement replacements.

With the existing cracks, delaminations, and surface deterioration it is our opinion that the City consider a slab surface restoration project to protect the existing slab and reduce the leaking. This project would include isolated concrete repairs, crack repairs, and installation of a new traffic resistant waterproofing system. Due to the existing hardener product on the surface it may be difficult to find a membrane system that will bond and can be warranted. It may also compromise the effectiveness of any surface applied, penetrating corrosion inhibitor. Therefore, this work may require the complete removal of the hardener to expose the concrete surface.

Based on our limited exploration and visual review of the slab there does not appear to be any evidence that would indicate that there has been any structural issues with the slab. It is our opinion that this slab will continue to serve with minimal issues provided the above mention slab repairs are implemented, the slab and waterproofing system are maintained and the applied live load of 250 pounds per square foot is not exceeded.

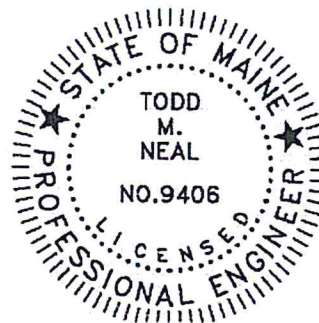
We trust this information addresses the City's concerns at this time. If you have any questions or would like to meet to discuss this report please do not hesitate to contact us. We would also be pleased to work with the City to develop a design package for the restoration of this slab and waterproofing system.

We trust that
Sincerely,

BECKER STRUCTURAL ENGINEERS, Inc.



Todd M. Neal, P.E.
Vice President







November 20, 2014

Mr. Derek Boulanger
 Facilities Manager/Purchasing Agent
 City of Auburn, Maine
 60 Court St.
 Auburn, ME 04210

**CENTRAL FIRE HEADQUARTERS – POST TENSIONED SLAB REVIEW & REPAIRS
 AUBURN, ME
 BSE W0 3457**

Dear Derek,

At your request Josh Martin-McNaughton, P.E. and Todd M. Neal, P.E. met with you on November 12, 2014 to review the underside of the slab in the 911 call center. The focus of this meeting was to review the cracks and delaminations exposed by Hebert Construction over the Dispatch Floor and to further review the reinforcement and PT Strands where loose concrete had been removed in the locker room and the conference room. We also reviewed several other areas that we had not been into prior including the server room HVAC/Storage, and the office of Administrative Assistant and Director (ref figure 1).

Additional cracks and spalls were located by Hebert and all loose concrete was removed to allow inspection of exposed reinforcing. Although several areas had visible corrosion it had not affected the post-tensioning strands at this time. We were able to remove the casing in several locations and the strands were still smooth with some grease still left within the casing, indicating that there was no strand corrosion at these locations as was evident in the location above the locker room.



Corroded/Failed Strands over Locker Room



Strands Exposed by Hebert

The majority of the cracks and subsequent spalls were located below the cracks that are visible on the top side of the slab. There was visible evidence of water infiltration, due to the causes mentioned in our previous reports. This has resulted in corrosion of the conventional reinforcement which has caused the spalls/delaminations of the concrete on the underside of the deck. At this time the corrosion is limited to the conventional reinforcement with limited section loss and more importantly minimal concern about loss or reduction of the capacity of the slab, with the exception of the area over the locker room, as noted in our previous communications.

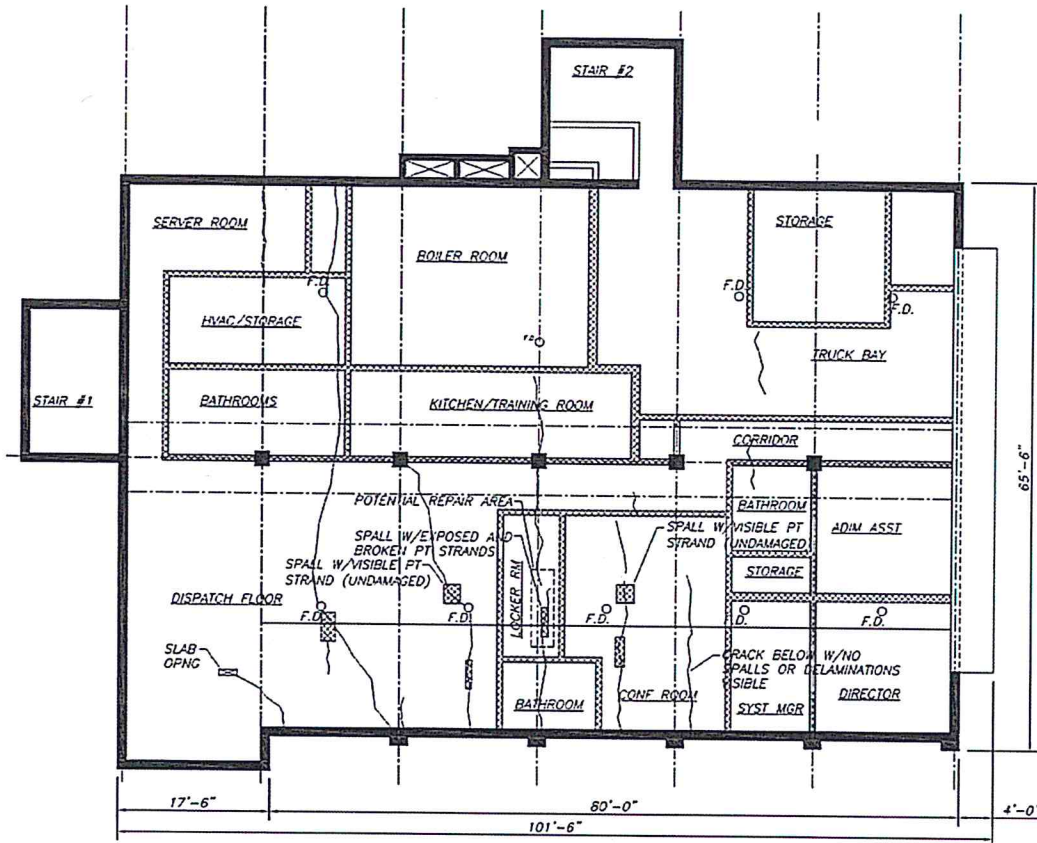


Figure 1 – Underside of Slab Plan

As requested we have updated our preliminary opinion of probable repair costs based on our review of the underside of the slab exposed by Hebert and assessment of the areas of delaminated concrete. Fortunately, the broken PT strands were limited to the location previously reviewed. We have added additional cost to prepare and coat the exposed reinforcement at the 5 spalls discovered on the underside of the slab and have added a lump sum number to cover drain line repairs as we noted a few locations where there were visible leaks in the drain line.

As noted previously we are assuming that we can bond a new membrane to the existing system with minimal surface preparation. The scope of the work includes concrete repair to the top and bottom sides of the slab and to the column bases. We would propose installing new floor drains at the locations where water has historically ponded. Further, we would include epoxy injection of the slab cracks and routing and sealing of others prior to installing a new membrane system. Given the use of the garage we also recommend repairing the damaged strands to maintain the design loading and normal use of the facility.

Given the scope of this work it is our opinion that we should take this opportunity to expose the stressing ends (Minot Ave. side of the building) of the strands for inspection as mentioned in our original report. The proposed work includes closing down all bays in the garage at certain times of the project and we would recommend taking this opportunity to excavate and expose the ends for inspection. We feel that it would be appropriate to inspect at least one anchor at each bay of the garage. We have included a line item in our revised estimated for this scope.

This opinion should be considered preliminary as we have not fully developed repair details and have had only minimal consultations with contractors to review the potential costs of these repairs. There are several factors in the costs to complete that have yet to be defined and include; the time of year it will be completed, how much work can be completed at one time, and the time of day the work can be most

effectively be completed. It is anticipated that the membrane and concrete repairs can be phased in such a way that a few of the garages bays can remain operational during construction.

<u>Repair Items</u>	<u>Qty</u>	<u>Unit</u>	<u>Cost/Unit</u>	<u>Total</u>
Concrete Repair				
Top Slab	100	sf	\$55.00	\$5,500.00
Bottom Slab*	20	sf	\$225.00	\$4,500.00
Column Bases	5	ea	\$750.00	\$3,750.00
Underside Slab Repairs	22	sf	\$35.00	\$770.00
Crack Injection	150	lf	\$50.00	\$7,500.00
Crack Sealing	100	lf	\$12.00	\$1,200.00
Deck Membrane				
Surface Prep	5000	sf	\$2.50	\$12,500.00
Membrane Installation	5000	sf	\$6.50	\$32,500.00
Drain Installation	4	ea	\$2,500.00	\$10,000.00
Drain Line Repairs	1	LS	\$5,000.00	\$5,000.00
Post Tension Cable Repairs	1	LS	\$12,000.00	\$12,000.00
Stressing End Cable Inspection	5	ea	\$1,500.00	\$7,500.00
Protection/Dust Control	1	LS	\$25,000.00	\$25,000.00
			Sub-Total	\$127,720.00
			Contingency	\$12,772.00
			General Conditions	\$19,158.00
			Mob/Demobilization	\$9,579.00
			<u>Preliminary Opinion of</u>	
			<u>Probable Const Cost</u>	\$169,229.00

*Underside concrete repair limited to area where PT cables will be repaired.

All other overhead repairs will be limited to removal of loose concrete, cleaning and coating of all exposed reinforcement.

Based on our reviews of the existing conditions and the confirmation that there is only one location where there are broken post tensioning strands it is our opinion that this work could be completed without relocating the 911 Call Center. It will likely not be seamless and there will be times when it will be noisy and inconvenient. Protection of equipment and ventilation will be a necessity and it is likely that some temporary re-locations of desks/stations will be required. Clear limitations on time, noise and disruption will need to be incorporated into the bid documents to ensure the contractor is fully aware of the conditions.

If the leaks and repairs are not addressed and the concrete/post-tensioning reinforcement continues to deteriorate, there is a high potential that we may have to further restrict loads in the other bays. Therefore, it recommended that the repairs recommended above be implemented as soon as feasible.

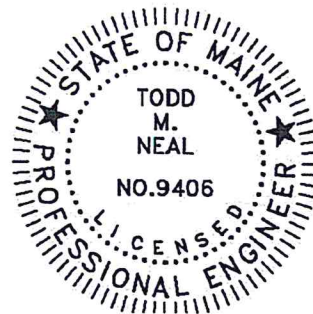
As part of this phase of our proposal we have included a meeting with the City to review the current conditions and the scope of the proposed work. We look forward to hearing from you and scheduling this meeting. If you have any questions please do not hesitate to contact us.

Sincerely,

BECKER STRUCTURAL ENGINEERS, Inc.



Todd M. Neal, P.E.
Vice President





December 18, 2014

Mr. Derek Boulanger
 Facilities Manager/Purchasing Agent
 City of Auburn, Maine
 60 Court St.
 Auburn, ME 04210

**CENTRAL FIRE HEADQUARTERS – DESTRUCTIVE TESTING SCOPE OF WORK
 AUBURN, ME
 BSE W0 3457**

Following the meeting held on December 4, 2014, we propose that additional testing and investigation are conducted to establish the preparation requirements to apply a traffic membrane to the existing concrete deck, confirm whether the concrete repairs will detrimentally disrupt the operations of the Dispatch Center and expose the post tension stressing anchors at the front of the building to confirm the anchor condition.

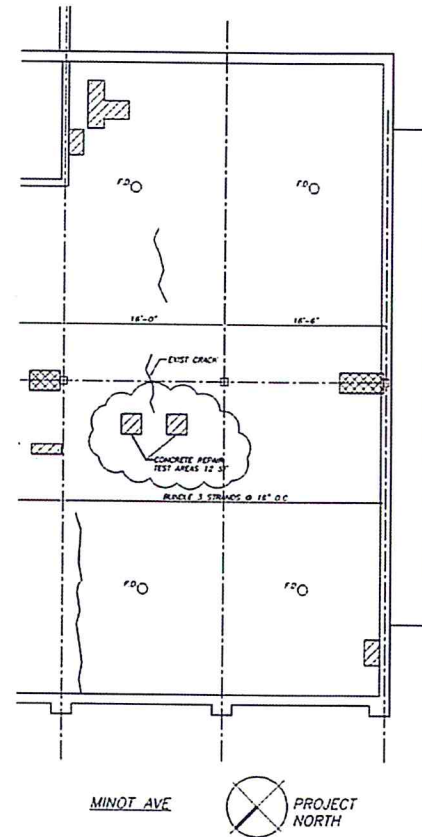
Scope of Work Item:

1. Traffic Membrane Investigation (Test area TBD as to not disrupt operations)
 - a. Deck surfaces in test area shall be scrubbed with a power broom and strong detergent to remove oil or grease. Thoroughly wash, clean and allow surface to dry. Prepare all surfaces as recommended by the traffic membrane manufacturer. The goal is to acquire an ICRI Concrete Surface Profile (CSP) between 3 to 4 without disrupting operations below. Prepare concrete surfaces using the three different preparation methods outlined below:
 - i. Shot blast.
 - ii. Water blast with high pressure washer (allow concrete to fully dry-typically 1-2 days prior to primer application).
 - iii. Grind concrete with low speed diamond coarse bit.
 - b. Locate traffic membrane test areas at locations where no concrete delaminations or cracks exist and is out of daily fire department operations. Sound concrete as necessary.
 - c. Proposed traffic membrane system is Neogard Auto-Gard E with the following properties:
 - i. Primer: Manufacturer recommended primer applied at a rate of 300 sf/gal.
 - ii. Base Coat: FC7500/FC7960 (urethane) applied at a thickness of 20 mils.
 - iii. Wearing Course: 70714/70715-01 (epoxy) applied at a thickness of 16 mils with 15-18 lbs/100 sf of 7992U (12/20) aggregate.
 - iv. Top Coat: 70714/70715-01(epoxy) applied at a thickness of 14 mils.
 - d. Provide 9 test patches, 3 using shot blast preparation method, 3 using the water blasting preparation method and 3 using the concrete grinder preparation method. Provide the following test areas:
 - i. 3 foot square minimum primer test area.
 - ii. 3 foot square primer minimum and base coat area.
 - iii. 3 foot square minimum primer, base coat, wearing course and topcoat (complete system to see if texture profile meets requirements of fire department operations).
 - e. Allow test areas to fully cure prior to adhesion tests. Do not allow traffic on membrane until 24 hours minimum after final application or until fully cured.

- f. Notify Engineer prior to testing. Perform adhesion tests according to ASTM D4541-Standard Test Method for Pull-Off Strength of Coatings Using Portable Adhesion Testers. Compare results to manufacturer minimum adhesion requirements.

2. Concrete Deck Repairs at Southwest End of Building (Reference partial drawing below for test location)

- a. Saw cut perimeter of damaged area to a depth of ½ inches. Do not cut reinforcement or strands. Remove a section by hand to determine the depth of reinforcement and strands.
- b. Remove deteriorated and sound concrete as necessary. Approximate excavation is 12 square feet. Excavate ¾ inches around all reinforcement. To the greatest extent possible provide uniform square repair areas. Do not cut reentrant corners into repair area.
- c. Steel reinforcement should be thoroughly prepared by mechanical cleaning to remove all traces of rust. The steel should be high-pressure washed with clean water after mechanical cleaning.
- d. Remove loose, deteriorated and bond inhibiting materials from surface. Preparation work shall be done by high pressure water blast or other appropriate mechanical means to obtain an exposed aggregate surface with a minimum surface profile of +/- 1/8 inch.
- e. Notify Engineer to inspect condition of reinforcement and strands.
- f. Saturate surface with clean water. Substrate should be saturate surface dry (SSD) with no standing water during application.
- g. All reinforcement shall be primed or epoxy coated with a product compatible with the concrete repair material.
- h. Apply primer to concrete substrate compatible with repair material.
- i. Concrete repair material properties:
 - i. $f'c = 5000$ psi min.
 - ii. Air Content = 4.5 +/- 1.5%
 - iii. Mix shall include corrosion inhibitor
- j. Install repair/patch material as per manufacturer recommendation. Do not exceed the maximum lift thickness specified by manufacturer.
- k. Provide tooled and sealed joints along repair perimeter.
- l. All repair areas shall be wet cured per ACI for a minimum of 3 days.
- m. All repair material shall cure a minimum of 28 days prior to installation of sealants and traffic membrane.



3. Exposing Post Tension Ends

- a. Excavate asphalt paving and soils approximately 18 inches wide by 12 inches deep in front of the building at 5 locations. The length of excavation to be determined to expose a minimum of 1 post tension anchor in front of each garage bay. Note: spacing of post tension strands varies from 15 inches O.C. to 24 inch O.C. Coordinate excavation in areas to avoid vehicle wheel paths.
- b. Remove grout plug and debris from port for inspection.
- c. Notify Engineer for inspection.



- d. Following inspection, clean, prime and coat strand and anchor with 2 coats of cold galvanizing paint. Install new grout plug.
- e. Replace soil and asphalt paving. Compact soil.

We appreciate the opportunity to assist you with this project. Please contact us with any questions.

Sincerely,

BECKER STRUCTURAL ENGINEERS, Inc.



Josh Martin-McNaughton, P.E.
Project Engineer





March 9, 2015

Mr. Derek Boulanger
 Facilities Manager/Purchasing Agent
 City of Auburn, Maine
 60 Court St.
 Auburn, ME 04210

**CENTRAL FIRE HEADQUARTERS – DESTRUCTIVE TESTING RESULTS MEMO
 AUBURN, ME
 BSE W0 3457**

A series of destructive and non-destructive tests were performed during the week of February 23, 2015 by Knowles Industrial Services Corp (KISC) and witnessed by Becker Structural Engineers (BSE) and members of the Fire Department and Dispatch Center. The purpose of these test were to determine whether or not concrete repairs could be performed above the Emergency Dispatch Center. Reference letter dated December 18, 2014 Destructive Testing Scope of Work to the City of Auburn that outlines the procedures performed. The tests included surface preparations for applying traffic membrane to the concrete deck, traffic membrane adhesion tests, exposure of post tension stressing ends and noise level tolerance tests at concrete deck repairs. Below are the results of the each test.

Testing Results

1. Traffic Membrane

Preparation of the concrete deck for application of the traffic membrane included grinding with a hand grinder, and shot blasting in both one and two directions. These deck preparation methods were performed over the dispatch center and within Bay 1. Although it was reported that some noise could be heard within the dispatch center, it did not appear to disrupt operations. It is believed that dispatch operations can continue 100% while preparations of the concrete deck for the traffic membrane are ongoing above.

The traffic membrane was installed in several layers over a series of three days starting on Monday February 23rd and the final top coat applied on the 25th, see adjacent photo. KISC placed variations of aggregate size and application rate (aggressive/coarse, standard and play sand aggregate) within the traffic membrane. Deputy Chief Tim Allen viewed each aggregate profile within the traffic membrane test areas and noted that the standard aggregate size and application rate would be best for the fire department use. It was noted that the more aggressive aggregate used in the membrane the harder it would be to keep clean and maintain. BSE was onsite the morning of Thursday, February 26th to witness the adhesion tests of the traffic membrane. The adhesion of the system performed poorly and each test failed below the minimum limit of 120 psi. The failure was at the urethane base coat. The base coat was gummy, could be scrapped away from the primer and did not



appear that it had fully cured. The primer was tested for adhesion to the concrete deck and each primer test was successful, with all tests above the minimum 150 psi average. BSE contacted the traffic membrane manufacturer and they indicated it is possible the components for this small batch were not proportioned correctly which delayed the curing process. KISC returned to perform another set of adhesion tests on March 4th. All tests were reported successful, meeting the requirements of adhesion averages be above 150 psi and no test lower than 120 psi.

2. Concrete Repairs

Approximately 9 square feet of deteriorated concrete was removed over the dispatch center for approximately 45 minutes, see adjacent photo. Phyllis Gamache and Andrew Mckinley along with myself witnessed the test within the dispatch center. Electric and pneumatic chipping hammers were both used; neither type produced appreciably less noise than the other. It was noisy and disruptive but it appears the noise was manageable for the short period of time. Operations tried a few tests to determine if outside callers were disrupted by the chipping above. It did not appear the callers were affected. Phyllis and Andrew can provide additional information and comments on their experience.



At the end of the test, KISC was close to completing the demolition of the deteriorated concrete and we directed them to complete the repair 100% so this area would not have to be redone in the future, see photos below. There is approximately 110 square feet of concrete demolition that will need to take place over the entire elevated slab. It was noted that between the periods of Sunday 8 pm to 4 am Monday that calls into the dispatch center are at their lowest and would be the opportune time to complete the repairs. I believe that the repairs directly above the dispatch center can be completed within this timeframe, although consideration of the firefighters during this time also needs to be considered. The likely largest disruption will be the concrete and strand repairs within the lower level locker room. We anticipate approximately 2 hours of intermittent chipping/demolition (conservative timeframe) in this area and would be likely louder than the repairs above.



3. Exposure of Post Tension Pocket

Approximately a 5 foot wide by 10 inch deep trench was excavated at the front of Bay 1 (bay furthest from the ground level fire department offices) to expose the stressing end of the post tensioned strands. From previous testing and original drawings the strand varies 15 inches to 24 inches on center and would be centered within the 12 inch slab. No stressing pockets were observed within our excavation as was shown on the original drawings. Because of the failure to find the stressing ends at this location we excavated another trench at the rear of the bay; no stressing pockets were observed at this location either. Typical post tension details would have the stressing pockets at the end of the slab and grouted to protect them from the elements. It is somewhat reassuring that we were not able to find the stressing pockets because this means that they are likely embedded deeper within the slab and therefore better protected from the elements than if the pockets were right at the end of the slab.

Conclusion

Through this testing we have determined that:

1. Application of a traffic membrane can be accomplished with minimal disruption to the dispatch center below and that good adhesion can be accomplished to the concrete deck with typical preparation procedures.
2. Concrete demolition above the dispatch center can be accomplished by demoing during off call hours and closely working with the contractor on scheduling and coordination with the dispatch center.
3. Although the condition of the post tension stressing ends are not known, we believe that they were embedded deeper into the slab and therefore have a greater resistance to the elements than if they were within pockets at the exposed end of the slab.

We appreciate the opportunity to assist you with this project. Please contact us with any questions.

Sincerely,

BECKER STRUCTURAL ENGINEERS, Inc.



Josh Martin-McNaughton, P.E.
Project Engineer



Derek Boulanger

From: Frank Roma
Sent: Thursday, March 12, 2015 11:44 AM
To: Derek Boulanger; Howard Kroll; Denis D'Auteuil; 911Director; Tim Allen; Drew McKinley (911); Geoff Low; Matt Charest (911)
Cc: Jill Eastman
Subject: RE: Auburn FD Testing Memo

Thank you Derek. Looks encouraging and I support moving forward.

Frank

From: Derek Boulanger
Sent: Thursday, March 12, 2015 11:16 AM
To: Howard Kroll; Denis D'Auteuil; Frank Roma; 911Director; Tim Allen; Drew McKinley (911); Geoff Low; Matt Charest (911)
Cc: Jill Eastman
Subject: FW: Auburn FD Testing Memo

Please see attached memo summarizing the results from the destructive testing. Let me know if there are any questions or concerns and I will follow up with the engineer.

If all are in agreement that the remaining work can be completed without displacing the 911 Communications operations, I will move forward in scheduling the next steps.

Thanks

Derek Boulanger
Facilities Manager/Purchasing Agent
City of Auburn
60 Court St.
Auburn, ME 04210
207.333.6601 EXT. 1135

From: Joshua Martin-McNaughton [<mailto:JMartinMcNaughton@beckerstructural.com>]
Sent: Wednesday, March 11, 2015 4:48 PM
To: Derek Boulanger
Subject: Auburn FD Testing Memo

Derek attached is a brief memo outlining the results of the tests that were performed. Let us know what decisions are made and we can begin the repair documents.

Let us know if you have any additional questions or comments.

Josh

Josh Martin-McNaughton, P.E.
Project Engineer
Becker Structural Engineers, Inc.
direct 207.879.1838 x138

Derek Boulanger

From: 911Director
Sent: Thursday, March 12, 2015 4:03 PM
To: Derek Boulanger; Howard Kroll; Denis D'Auteuil; Frank Roma; Tim Allen; Drew McKinley (911); Geoff Low; Matt Charest (911)
Cc: Jill Eastman; Phil Crowell; Paul LeClair (PLeClair@lewistonmaine.gov)
Subject: RE: Auburn FD Testing Memo

This looks reasonable to me, too. The sanding and the grinding tests did not create a level of noise that would cause interference with call taking or dispatching. The chipping was somewhat disruptive, but manageable. We should consider having the chipping segments scheduled and be prepared to alter shift lengths is necessary.

From: Derek Boulanger
Sent: Thursday, March 12, 2015 11:16 AM
To: Howard Kroll; Denis D'Auteuil; Frank Roma; 911Director; Tim Allen; Drew McKinley (911); Geoff Low; Matt Charest (911)
Cc: Jill Eastman
Subject: FW: Auburn FD Testing Memo

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Derek Boulanger
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Josh

Josh Martin-McNaughton, P.E.
Project Engineer
Becker Structural Engineers, Inc.
direct 207.879.1838 x138



Central Fire Floor Repairs
 Bid # 2015-032

6/11/2015

		Knowles Industrial Service Corporation				Hascall & Hall			Jeans Waterproofing, Inc		
A. GENERAL CONDITIONS WORK (Lump Sum)		\$12,250.00				\$4,500.00			\$2,000.00		
B. UNIT PRICE WORK											
ITEM	DESCRIPTION	UNIT	QNTY	UNIT COST	TOTAL	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Crack chase repair	lf	275	\$12.00	\$3,300.00	\$16.20	\$4,455.00	\$15.00	\$4,125.00		
2	Concrete deck repair	sf	100	\$80.00	\$8,000.00	\$168.44	\$16,844.00	\$200.00	\$20,000.00		
3	Base of column repair	sf	20	\$200.00	\$4,000.00	\$306.95	\$6,139.00	\$140.00	\$2,800.00		
4	Overhead concrete repair	sf	10	\$200.00	\$2,000.00	\$387.80	\$3,878.00	\$2,750.00	\$27,500.00		
5	Overhead strand post tensioning	bundle	1	\$4,255.00	\$4,255.00	\$8,133.00	\$8,133.00	\$4,500.00	\$4,500.00		
6	Traffic membrane application	sf	4,800	\$7.50	\$36,000.00	\$10.31	\$49,488.00	\$15.50	\$74,400.00		
7	Floor drain, leader and	ea	2	\$5,000.00	\$10,000.00	\$3,231.00	\$6,462.00	\$5,500.00	\$11,000.00		
	Unit Price Total				\$67,555.00		\$95,399.00		\$144,325.00		
C. TOTAL ESTIMATED BID AMOUNT (A+B)		\$79,805.00				\$99,899.00			\$146,325.00		

ITEM	DESCRIPTION	UNIT	Addition Unit Price	Deduction Unit Price	Addition Unit Price	Deduction Unit Price	Addition Unit Price	Deduction Unit Price
1	Crack chase repair	lf	\$12.00	\$10.00	\$16.20	\$16.20	\$15.00	\$12.00
2	Concrete deck repair	sf	\$80.00	\$70.00	\$168.44	\$168.40	\$200.00	\$175.00
3	Base of column repair	sf	\$200.00	\$100.00	\$306.95	\$306.95	\$140.00	\$120.00
4	Overhead concrete repair	sf	\$200.00	\$100.00	\$387.80	\$387.80	\$2,750.00	\$0.00
5	Traffic membrane application	sf	\$7.50	\$6.00	\$10.31	\$10.31	\$15.50	\$12.50
6	Floor drain and leader	ea	\$5,000.00	\$4,000.00	\$3,231.00	\$3,231.00	\$5,500.00	\$4,800.00

Derek Boulanger

From: Joshua Martin-McNaughton [JMartinMcNaughton@beckerstructural.com]
Sent: Monday, June 15, 2015 2:21 PM
To: Derek Boulanger
Cc: Todd Neal
Subject: RE: Central Fire Bids

Derek in review of the bids, Knowles Industrial has provided the lowest bid of \$79,805 with an expected completion date of Thanksgiving of this year. They indicated they could not complete the project within the specified 12 weeks from notice to proceed. In talking with Knowles, the amount of work proposed is relatively short but they cannot fit this project into their schedule until the fall. Temperatures are a concern for this project as the fire trucks cannot be left outside during freezing temperatures. As you know there is a threat of freezing temperatures on a consistent basis starting towards the end of October. It is expected that the traffic membrane will be completed in 2 phases (taking 2 or 3 bays at a time) to allow for the temperature sensitive trucks to remain in the unoccupied bays. Each membrane phase will take approximately 1 week to complete.

The next lowest bidder is Hascall Hall at \$100,079 and can complete the project within 12 weeks of notice to proceed.

All bidders are qualified to perform the work. Based on the information above and discussions with Knowles, we believe they can complete the project and coordinate the work around the Fire Department requirements of not leaving the fire trucks outside during freezing temperatures.

Let me know if you have any further questions or comments.

Josh

Josh Martin-McNaughton, P.E.
Project Engineer
[Becker Structural Engineers, Inc.](#)

From: Derek Boulanger [<mailto:dboulanger@auburnmaine.gov>]
Sent: Monday, June 15, 2015 9:04 AM
To: Joshua Martin-McNaughton
Subject: RE: Central Fire Bids

Thank you

From: Joshua Martin-McNaughton [<mailto:JMartinMcNaughton@beckerstructural.com>]
Sent: Monday, June 15, 2015 7:34 AM
To: Derek Boulanger
Subject: RE: Central Fire Bids

Thanks, I will take a look at this today.

Josh

Josh Martin-McNaughton, P.E.
Project Engineer
[Becker Structural Engineers, Inc.](#)

From: Derek Boulanger [<mailto:dboulanger@auburnmaine.gov>]
Sent: Friday, June 12, 2015 12:33 PM

To: Joshua Martin-McNaughton

Cc: Todd Neal

Subject: Central Fire Bids

Good Afternoon Gentlemen,

Attached are the Proposals and Results from the bid opening yesterday.

I look forward to your analysis and recommendation.

Thanks

Derek Boulanger

Facilities Manager/Purchasing Agent

City of Auburn

60 Court St.

Auburn, ME 04210

207.333.6601 EXT. 1135

Central Fire Department Floor Repairs

BECKER STRUCTURAL ENGINEERING	\$	3,375.00
BECKER STRUCTURAL ENGINEERING	\$	3,902.40
KNOWLES INDUSTRIAL SERVICES	\$	9,810.00
BECKER STRUCTURAL ENGINEERING	\$	3,548.00
HEBERT CONSTRUCTION LLC	\$	1,447.14
KNOWLES INDUSTRIAL SERVICES	\$	79,805.00
BECKER STRUCTURAL, CONSTRUCT ADMIN	\$	4,500.00
CONTINGENCY	\$	13,612.46
<hr/> <hr/>		
TOTAL FOR CENTAL FIRE FLOOR	\$	120,000.00

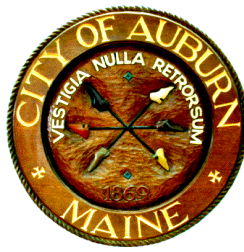
**CITY OF AUBURN
NOTICE OF PUBLIC HEARING**

Pursuant to Section 8.13 of the City Charter, notice is hereby given that the Auburn City Council will hold a public hearing on Monday, July 20, 2015, at 7:00 p.m. in the Council Chambers, Auburn Hall, 60 Court Street on a proposed order reallocating \$120,000 of unspent proceeds from the City's 2013 General Obligation Bonds to finance repairs to Central Fire Station Apparatus Bay Floors.

Following the public hearing, the City Council expects to conduct the first reading on the order at the same July 20, 2015 meeting. The City Council expects to conduct the second reading and take final action on the meeting of August 3, 2015.

The order is available for inspection at the City Clerk's office during regular business hours.

Tizz E.H. Crowley, Ward One
Robert P. Hayes, Ward Two
Mary J.K. Lafontaine, Ward Three
Adam R. Lee, Ward Four



Jonathan P. LaBonté, Mayor

Leroy G. Walker, Sr., Ward Five
Belinda A. Gerry, At-Large
David C. Young, At-Large

Order # XX-07202015

TITLE: ORDER - Reallocating Unspent Proceeds from the City's 2013 General Obligation Bonds.

WHEREAS, on November 21, 2013, the City of Auburn issued its 2013 General Obligation Bonds in the aggregate principal amount of \$5,625,000 (the "2013 Bonds") pursuant to City Council Order No. 69-08192013 (adopted September 3, 2013) (the "2013 Bond Order"), \$750,000 of the proceeds of which was authorized to be used to finance the acquisition of municipal street lights (referred to as the "Street Light Project"); and

WHEREAS, there remain unspent proceeds of the 2013 Bonds borrowed for the Street Light Project, \$120,000 of which excess proceeds the City Council desires to reappropriate and reallocate to be used for the Central Fire Apparatus Bay Floor Repairs;

NOW, THEREFORE, by the City Council of the City of Auburn, be it hereby ORDERED:

THAT the excess proceeds of the 2013 Bonds, in the amount of \$120,000 be and hereby are appropriated from the amount borrowed as part of the 2013 Bonds for the Street Light Project to finance the costs of the Central Fire Apparatus Bay Floor Repairs.

THAT the City's Finance Director / Treasurer be, and hereby is, authorized and empowered in the name and on behalf of the City, to do or cause to be done all such acts and things, and to execute and deliver, all such financing documents, certificates, and other documents as may be necessary or advisable, with the advice of counsel for the City, to carry out the provisions of this Order, as may be necessary or desirable.

A Public Notice describing the repurposing of the 2013 Bond proceeds borrowed for the Street Light Project to the Central Fire Apparatus Bay Floor Repairs was published on or before July 6, 2015, in the Lewiston Sun-Journal, a daily newspaper published in the City of Auburn and in Androscoggin County.

A public hearing was held on July 20, 2015.

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Mayor LaBonté called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Councilor Crowley had an excused absence. All other Councilors were present.

I. Consent Items

1. Order 51-06152015*

Confirming Chief Crowell's appointment of Daniel D. Chabot as Constable with a Firearm for the Auburn Police Department.

Motion was made by Councilor LaFontaine and seconded by Councilor Lee to approve the two consent items as presented. Passage 6-0.

II. Minutes

- June 1, 2015 Regular Council Meeting

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to accept the minutes of June 1, 2015 as presented. Passage 5-1 (Councilor Hayes abstained because he was not present at that meeting).

III. Communications, Presentations and Recognitions

- Metro Portland - Auburn/Lewiston Options (Greg Jordan)
- Proclamation – Jim Wellehan, recipient of the Maddie Corson Community Catalyst Award
- County Commission/Budget – Andy Titus this item was discussed during the workshop

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

Andy Titus, 24 Rubellite Lane commented on the economic development program that was discussed during the workshop. He said that he is still not seeing goals and what we expect to gain or benefit from. He said that he is seeing a lot of "fluff" instead. He does not think anything should be spent unless we see a tangible benefit or goal.

V. Unfinished Business

1. Resolve 03-06012015

Adopting the Appropriations Resolve for Fiscal Year 2016. Second reading.

Motion was made by Councilor Lee and seconded by Councilor Hayes to adopt the Appropriations Resolve for Fiscal Year 2016.

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to include the staff amendments as follows:

We the Council of the City of Auburn adopt and approve the following items to the Appropriation Resolve:

RESOLVED, that the following be, and hereby is the Annual Budget and Revenue Estimate for the City of Auburn Enterprise Fund – Norway Savings Bank Arena for the fiscal year 2015 – 2016, which includes the amounts budgeted herein beginning July 1, 2015 and ending June 30, 2016.

The Enterprise Fund-Norway Savings Bank Arena estimated amount of non-property tax revenue is \$997,000.

The Enterprise Fund-Norway Savings Bank Arena budget is \$1,188,850.

If the Enterprise Fund-Norway Savings Bank Arena has a deficit at the end of the fiscal year, this deficit will be covered by the General Fund and will be considered a loan to the Arena to be paid back in subsequent years.

RESOLVED, that the following be, and hereby is the Annual Budget and Revenue Estimate for the City of Auburn Enterprise Fund – Ingersoll Turf Facility for the fiscal year 2015 – 2016, which includes the amounts budgeted herein beginning July 1, 2015 and ending June 30, 2016.

The Enterprise Fund- Ingersoll Turf Facility estimated amount of non-property tax revenue is \$214,940.

The Enterprise Fund- Ingersoll Turf Facility budget is \$178,639.

We the Council of the City of Auburn adopt and approve the following items to the Appropriation Resolve:

Create a Capital Reserve Equipment Replacement Fund for the EMS Transport program by transferring any unexpended Capital Reserve Funds at fiscal year end, budgeted in the EMS Transport annual budget, to a separate Special Revenue Fund designated to be used for the replacement of EMS Transport Ambulances, only to be spent with approval from the City Council.

Passage of amendments 6-0.

Public comment - Joe Gray, Sopers Mill Road was looking for clarification and asked what were to happen if Ingersoll or the Norway Savings Bank Arena were to lose money? The Mayor provided clarification and stated that as the budget is right now, we are budgeting a deficit for the Norway Savings Bank Arena but not for Ingersoll and if there is a deficit with NSBA, it would be a loan. If Ingersoll had a deficit, it would have to go before the City Council.

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Passage of Resolve 03-06012015 as amended 5-1 (Councilor Gerry opposed).
A roll call vote was taken.

VII. New Business

2. Order 45-06152015

Approving the Special Amusement Request for 84 Court Pizza & Restaurant.

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to approve the Special Amusement request for 84 Court Pizza & Restaurant.

Public hearing – no one from the public spoke.

Passage 6-0.

3. Order 46-06152015

Approving the Liquor License and Special Amusement request for the Harsh Hotel, LLC., D/B/A/ The Fireside Inn & Suites.

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to approve the Liquor License and Special Amusement request for the Harsh Hotel, LLC., D/B/A The Fireside Inn & Suites.

Public hearing – no one from the public spoke.

Passage 6-0.

4. Order 47-06152015

Approving the Special Amusement Request for The Penalty Box.

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to approve the Special Amusement request for The Penalty Box.

Public hearing – no one from the public spoke.

Passage 6-0.

5. Order 48-06152015

Approving the request from L/A Arts for funding Concerts in the Park (\$4,000) and Cultural Plan Lewiston/Auburn (\$5,000 in matching funds).

Motion was made by Councilor LaFontaine and seconded by Councilor Lee to approve the request from L/A Arts for funding Concerts in the Park (\$4,000) and Cultural Plan Lewiston/Auburn (\$5,000 in matching funds).

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Motion was made by Councilor Lee and seconded by Councilor LaFontaine to amend by striking the \$5,000 for the Cultural Plan Lewiston/Auburn.

Passage of the amendment 6-0.

Public comment – Dana Staples, 32 Greenville Drive and member of the Recreation and Special Events Advisory Board commented that they would have liked to have had LA Arts meet with the board and it would be good to use CDBG funds toward this.

Passage of Order 48-06152015 as amended 6-0.

6. Order 49-06152015

Approving the request to transfer \$2,240 of FY2015 unallocated “Art” funds for the Art Therapy Program.

Motion was made by Councilor LaFontaine and seconded by Councilor Gerry to approve the request to transfer \$2,240 of FY2015 unallocated “Art” funds for the Art Therapy Program.

Public comment – no one from the public spoke.

Passage 6-0.

7. Order 50-06152015

Approving the Mass Gathering permit for the 2015 Liberty Festival. Public hearing.

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes to approve the Mass Gathering permit for the 2015 Liberty Festival.

Public comment – no one from the public spoke.

Passage 6-0.

8. Ordinance 12-06152015

Adopting the proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article XVII, Garage Sales, Section 14-632, to include Agricultural Barn Sale, Article I, In General, Section 14-2, Definitions, to include Agricultural Barn Sale, and Appendix A – Fees and Charges under Businesses and Business Regulations to include Agricultural Barn Sale. Public hearing and first reading.

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to adopt the proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article XVII, Garage Sales, Section 14-632, to include

Agricultural Barn Sale, Article I, In General, Section 14-2, Definitions, to include Agricultural Barn Sale, and Appendix A – Fees and Charges under Businesses and Business Regulations to include Agricultural Barn Sale with a friendly amendment correct a typographical error in the language under section 14-632, the last sentence states “purposes generating more *that* 50% of their household income for 5 years or more. The word “*that*” should be changed to “*then*”.

Public hearing – Roger Gauthier, said he is only asking for 3 more permits that are currently allowed, he has farmed for 38 years there and has given back to the community and he doesn't feel like he is asking too much for this change.

Motion failed 2-4 (Councilors LaFontaine, Lee, Gerry, and Young opposed). A roll call vote was taken.

9. Ordinance 13-06152015

Adopting the proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article I, In General, Section 14-2, Definitions, and Appendix A – Fees and Charges under Businesses and Business Regulations (Flea market, craft fairs, swap meets, and bazaars). Public hearing and first reading.

Motion was made by Councilor LaFontaine and seconded by Councilor Gerry to adopt the proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article I, In General, Section 14-2, Definitions, and Appendix A – Fees and Charges under Businesses and Business Regulations (Flea market, craft fairs, swap meets, and bazaars).

Public hearing – no one from the public spoke.

Passage 6-0. A roll call vote was taken.

Motion was made by Councilor Gerry and seconded by Councilor LaFontaine to suspend the rules to add an item #10 to the agenda, Resolve 05-06152015 Authorizing legal action against Androscoggin County regarding certain elements of the County Charter relating to elected official compensation and benefits and the authority of the County Budget Committee.

Passage 5-0-1 (Councilor Lee abstained).

Motion was made by Councilor Gerry and seconded by Councilor LaFontaine to adopt Resolve 05-06152015 as follows:

Resolve, Authorizing Legal Action Against Androscoggin County Regarding Certain Elements of the County Charter Relating to Elected Official Compensation and Benefits and the Authority of the County Budget Committee.

Whereas, in 2012, the voters of Androscoggin County approved a new county charter changing the nature, responsibilities, and composition of both the Board of County Commissioners (the Board) and the County Budget Committee (the Committee); and

Whereas, the Committee's role was redefined from approving all county budget expenditures to advising on such expenditures, but with two exceptions: a requirement that the County elected officials' compensation and benefits be approved by the Committee (County Charter section 3.7) and authorizing the Committee to override specific line items recommended by the Board by an affirmative vote of 11 of its members (County Charter Section 5.5.2); and

Whereas, when the new charter went into effect, the newly constituted Committee and the transitional Board agreed that Section 3.7 of the Charter ultimately meant that the Board could not set its own salaries or benefits since final authority remained with the Committee; and

Whereas, this same understanding was reiterated without objection at the outset, during, and at the conclusion of this year's budget process; and

Whereas, only following final presentation of the budget and the adjournment of the Committee did the Board (upon an opinion solicited from the County's legal counsel) disregard the Committee's action on Commissioner compensation; and

Whereas, the official version of the charter provided to the municipal clerks prior to the charter election and upon which the voters cast their ballots clearly indicated that the County Budget Committee had the authority to change line items in the budget proposed by the Commissioners with a supermajority vote of 11 of its members; and

Whereas, subsequent to the approval of the charter, the Commissioners requested the legislature to make certain "non-substantive" changes to the voter approved charter to address practical problems in implementing the new charter; and

Whereas, one of the changes requested – to amend the charter to transform the Budget Committee into an advisory body only – constituted a substantive change; and

Whereas, subsequent to the legislature's adoption of a resolve directing the Commissioners to amend the charter as requested by the Commissioners, the Commissioners amended the charter to eliminate the Budget Committee's authority to make changes in the budget by a supermajority vote; and

Whereas, Maine Revised Statutes, 30-A M.R.S.A. § 1353, states that a county charter may give the board the authority to appropriate money according to the budget so long as the budget is approved by the finance committee, and the Budget Committee functions as the finance committee under 30-A M.R.S.A. § 1353 ; and

Whereas, Maine Revised Statutes, 30-A M.R.S.A. §§ 725 and 1352 provide that the Androscoggin County Budget Committee has final approval of the budget unless otherwise provided in a charter adopted by the county.

Whereas, state law also requires that amendments to county charters adopted by referendum must be approved by referendum, a process that was not followed in this case; and

Whereas, the county's municipalities have strongly objected to the County Commission's interpretation of the county charter that, in effect, denies any meaning to Section 3.7 of the charter dealing with the compensation and benefits of elected officials; and

Whereas, the municipalities also object to the Commission taking unilateral action without consultation with its municipalities to pursue a substantive change in the charter to transform the budget committee into a purely advisory body; and

Whereas, the Commission's proposal to place an amendment to section 3.7 of the charter on the November ballot is unacceptable in that it continues to advance the Commission's position that the budget committee is and remains purely advisory; and

Whereas, when presented recently with a proposed charter amendment to clarify the ability of the Budget Committee to make line item budget changes with a supermajority vote, the Commission failed to take action; and

Whereas, these actions of the Commission have undermined the checks and balances intended by the framers of the Charter and the will of the public as expressed in their approval of a county charter that clearly and unequivocally provided authority to the Budget Committee to approve elected official salaries and benefits and to make changes in the county budget with a supermajority vote, actions that have served to undermine the legitimacy of the County's governance structure;

Now, therefore, be it resolved by the City Council of the City of Auburn that the firm of Brann & Isaacson is hereby authorized to initial legal action against Androscoggin County in regard to certain actions of the Commissioners relating to elected official compensation and benefits and the authority of the county budget committee, subject to the participation of the lesser of seven other communities or communities representing two thirds or more of the total municipal assessed value of the county and to share costs and expenses in accordance with the formula used to allocate the County Tax; and

Be It Further Resolved that Lewiston is authorized to act as fiscal agent for the communities joining in this legal action, and the City Manager is authorized to enter into such agreements as the Manager deems necessary to implement the foregoing resolutions; and

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Be It Further Resolved that the Council designates Councilor Gerry as its representative to any meetings of the communities participating in this effort.

Passage 5-0-1 (Councilor Lee abstained).

Motion was made by Councilor Lee and seconded by Councilor Hayes to reconsider a failed motion on Resolve 04-06012015 from the June 1, 2015 Council meeting. This is a Resolve expressing the support of the City Council of the City of Auburn for the process now underway to develop a plan and charter for the possible consolidation of the cities of Lewiston and Auburn for presentation to the voters in November 2016.

There was debate about the vote on that item because the motion to suspend the rules to add the item to the 6/1/2015 agenda was not imposed at the last meeting and did not have the required 2/3 vote of the Council. It has since been brought to our attention that in order to suspend the rules, a 2/3 vote of Councilors present is required. It was determined that because there was not a 2/3 vote of the Council, the item should not have been added and any motion would be a new consideration of that item. Councilor Lee requested this item be placed on the July 6, 2015 Council agenda.

Motion was made by Councilor Walker and seconded by Councilor Gerry to suspend the rules and add the item to the agenda. Passage 4-2 (Councilors LaFontaine and Lee opposed).

Motion was made by Councilor Lee and seconded by Councilor LaFontaine to adopt the Resolve as follows:

Resolve, Expressing the Support of the City Council of the City of Auburn for the Process Now Underway to develop a Plan and Charter for the Possible Consolidation of the cities of Lewiston and Auburn for Presentation to the voters in November 2016.

Whereas, the Cities of Lewiston and Auburn are recognized leaders in the State of Maine for intergovernmental cooperation, working together to cost effectively provide a wide range of services from water pollution control to public transportation; and

Whereas, at a joint Lewiston Auburn City Council meeting held on May 1, 2013, the Councils discussed the concept of municipal consolidation as the next step in cooperation; and

Whereas, following the discussion held at this joint meeting, residents of both Lewiston and Auburn organized successful petition campaigns for the purpose of creating a Joint Charter commission to explore and formalize a consolidation effort; and

Whereas, members of a Joint Charter Commission were elected in June 2014 and have been working diligently since then; and

Whereas, the Commission has tentatively selected the general election of November 2016 as the date where the communities will vote on a charter that would formally consolidate the two communities into a single local government; and

Whereas, it is right and appropriate that the residents of Lewiston and Auburn have the opportunity to vote on whether to approve a joint charter and consolidate the two communities;

Now, therefore, be it resolved by the City Council of the city of Auburn that: We support the process now underway to develop a plan and charter for a consolidated Lewiston Auburn that is tentatively scheduled to be presented to the voters of our community in November 2016. We urge all residents to become informed about and participate in this process in order to be prepared to vote on whether or not to adopt a joint charter and become one municipality.

Public comment – Andy Titus, does not agree with funding coming from the State not knowing how the money will be spent and does not feel it should be spent to promote the merging of the two cities.

Passage 4-2 (Councilors Walker and Gerry opposed).

VIII. Reports

Mayor's Report – the Mayor commented on the Resolve that was just passed and the importance of transparency. He stated that the Resolve was brought to Council in a way that was not transparent and questioned at what point did the Joint Charter Commission put on their agenda or discuss a meeting with the Governor or drafting a Resolve.

City Councilors' Reports

Councilor Young, commented on participating in the Auburn Fit Fest.

Councilor Gerry thanked the Mayor for what he said in his report tonight.

Councilor Walker stated that the consolidation will be defeated in the end.

Councilor LaFontaine commented on the Resolve and stated that personal opinions are just that without information to make good decisions and emotions are leading the conversations more than any factual data provided. She encouraged people to be open to information.

On behalf of Councilor Crowley, the Mayor presented the public with her monthly sewerage tip.

City Manager Report - He apologized to Chip Morrison for the comments and discussion regarding the Joint Charter Commission Resolve. He also commented on the recognition

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of the Vietnam Veterans, the Flag Day event and thanked all involved in making that a positive event. He thanked the department heads for the budget in particular Jill Eastman, thanked Greg Jordan for being here tonight, and thanked Council for support given to staff this budget season.

Finance Director, Jill Eastman – May 2015 Monthly Finance Report
Motion was made by Councilor LaFontaine and seconded by Councilor Gerry to accept and place on file the May 2015 Monthly Finance Report. Passage 6-0.

- IX. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

Chip Morrison on Concert in the Park in Festival Plaza, an update on the Joint Charter Commission.

Joe Gray, Sopers Mills Road commented on the Joint Charter Commission. He stated that he and 4 other people were going to start a petition to withdraw the Resolve that was just passed. He also talked about the EMS (Emergency Management Services) financial statement that was presented. He asked why the City did not make EMS pay for what they cost us.

- X. Adjournment** – Motion was made by Councilor LaFontaine and seconded by Councilor Walker to adjourn. All were in favor and the meeting adjourned at 9:03 PM.

A True Copy.

ATTEST 
Susan Clements-Dallaire, City Clerk



Women's Basketball 2012, 2013, & 2014 YSCC Champs

SPORTS MUSTANG TV ATHLETIC DEPARTMENT ACADEMICS RECRUITING ALUMNI ARCHIVE

MEN'S BASKETBALL

HOME | ROSTER | SCHEDULE/RESULTS | STATISTICS | MORE+

SHARE PRINTER FRIENDLY

Gonyea recognized by USCAA

Posted: Jun 09, 2015 Like Tweet

Pittsburgh, PA - Athletic Director and Head Men's Basketball Coach, [Dave Gonyea](#), was presented with the USCAA Career Achievement Award this week at the USCAA National Convention in Pittsburgh, PA. Gonyea, who has been the foundation of CMCC Athletics for over the last 20 years, has served the USCAA as President, and most recently on their Board of Directors.

USCAA Chief Operating Officer, [Matthew Simms](#), during the presentation, "Finally, we recognize one additional Board of Director Appreciation recipient. However, this particular recipient's recognition extends beyond his more than ten years of service to the Board and as the association President. This individual was with this organization before it was the USCAA. And seeing the National Small College Athletic Association begin to crumble was one of a handful of men to take the charge to keep it alive. He called upon as many members as possible to stay and reorganize this association as the USCAA. Moving forward he was an outstanding leader, working to establish a national office that provided services to the member institutions and put forth first class national championship experiences. Ladies and Gentlemen, Dave Gonyea is the cornerstone to this organization. This year he leaves the Board of Directors after serving more than a decade worth of service. He is an outstanding coach, board member, and leader and he will be severely missed. Because of his service above and beyond to keep this organization alive and make it what it is today, we recognize Dave Gonyea with the USCAA Career Achievement Award."



According to Gonyea, "I am beyond honored and humbled by this recognition. It has been an absolute pleasure serving the USCAA over the last decade plus. Watching it grow in membership and the services and opportunities it provides is something we should all take a lot of pride in. A lot of people are putting in a lot of hard work, and I'm excited about the future of this fantastic league."

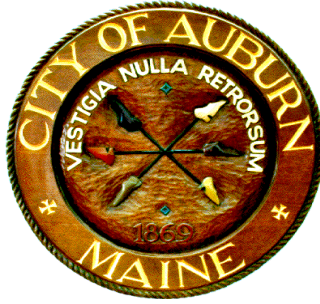


CMCC Athletics
1250 Turner St. Auburn, ME 04210
(207) 755-5251
View: Mobile | Desktop



CITY OF AUBURN

OFFICE OF THE MAYOR AND CITY COUNCIL



PROCLAMATION

DESIGNATION OF JULY AS PARK AND RECREATION MONTH

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the City of Auburn; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the City of Auburn recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY the Auburn City Council that July is recognized as Park and Recreation Month in the City of Auburn.

Jonathan P. LaBonté, Mayor



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 7/6/2015

Order

Author: Ravi Sharma

Subject: Ingersoll Update

Information: Since beginning construction of the repurposed Ingersoll Turf Facility in March, a great deal of progress has been made to this point. Staff would like to update Council on the construction progress to date, as well as pending/in-negotiation rental agreements and internal programming ideas.

Advantages:

- N/A

Disadvantages:

- N/A

City Budgetary Impacts: N/A

Staff Recommended Action: N/A

Previous Meetings and History: 11/18/2013, 12/16/2013, 6/16/2014, 2/17/2015, 3/2/2015, 3/16/2015

Attachments:

- Ingersoll Construction Progress Update
- Ingersoll Estimated Construction Schedule
- Pending/In-Negotiation Rental Info

Ingersoll Arena Progress Updates

Interior Demolition: 100 % Completed

- All of the existing masonry walls have been removed
- The bathroom floor has been cut out and replaced
- Rubber flooring has been removed

Masonry: 100% Completed

- Bathroom walls have been replaced with completely new block work
- Bathroom floors are all brand new
- A high spot in the floor by the Zamboni entrance has been grinded down
- The feathering needed to install the turf field has been completed

Flooring: 50% Completed

- VCT has begun installation
- Tile work in bathrooms will be starting soon

Rough Carpentry: 100% Completed

- All exterior walls have been patched to match adjacent walls
- All new exterior egress doors have been framed in

Doors and Frames: 70% Completed

- All new doors and frames have been installed
- Door hardware is almost completed
- Work needed to allow existing exterior egress doors to work properly has been inspected by door company (Waiting for hardware breakdown to complete this)

Plumbing: 50% Completed

- All bathroom plumbing has been roughed in
- Bathroom fixtures are waiting for tile flooring to be completed

Bathroom Accessories

- These have been ordered and are awaiting delivery

Painting: 90% Completed

- All overhead rafter painting has been completed
- All block and plywood walls have been repainted
- All doors have been repainted and the majority of the new doors have been painted

Acoustical Ceiling: 50% Completed

- Acoustical ceiling grid has been installed in bathrooms and janitor closet
- Acoustical tile will be installed once all above ceiling work is completed

Drywall: 100% Completed

- The drywall ceiling in the main entrance has been completed

Electrical: 60% Completed

- Bathroom electrical is almost completed.
- New lights have not been installed in bathrooms but should be soon
- New LED High Bay lights have replaced old lighting
- New row of LED High Bay lighting has begun being installed on bathroom side of building

Fire Alarm: 25% Completed

- Conduit and wiring has begun to be installed for the new fire alarm system

HVAC: 20% Completed

- The two new heater stands arrived and have been set into place
- The two new heater units arrived on site and work to install them has begun
- The heater unit in the entrance way has been installed

Turf

- The turf has been ordered with the added perimeter lines stitched in
- The installer is pushing his manufacturer to get the turf order completed as soon as possible so that he can install

Netting

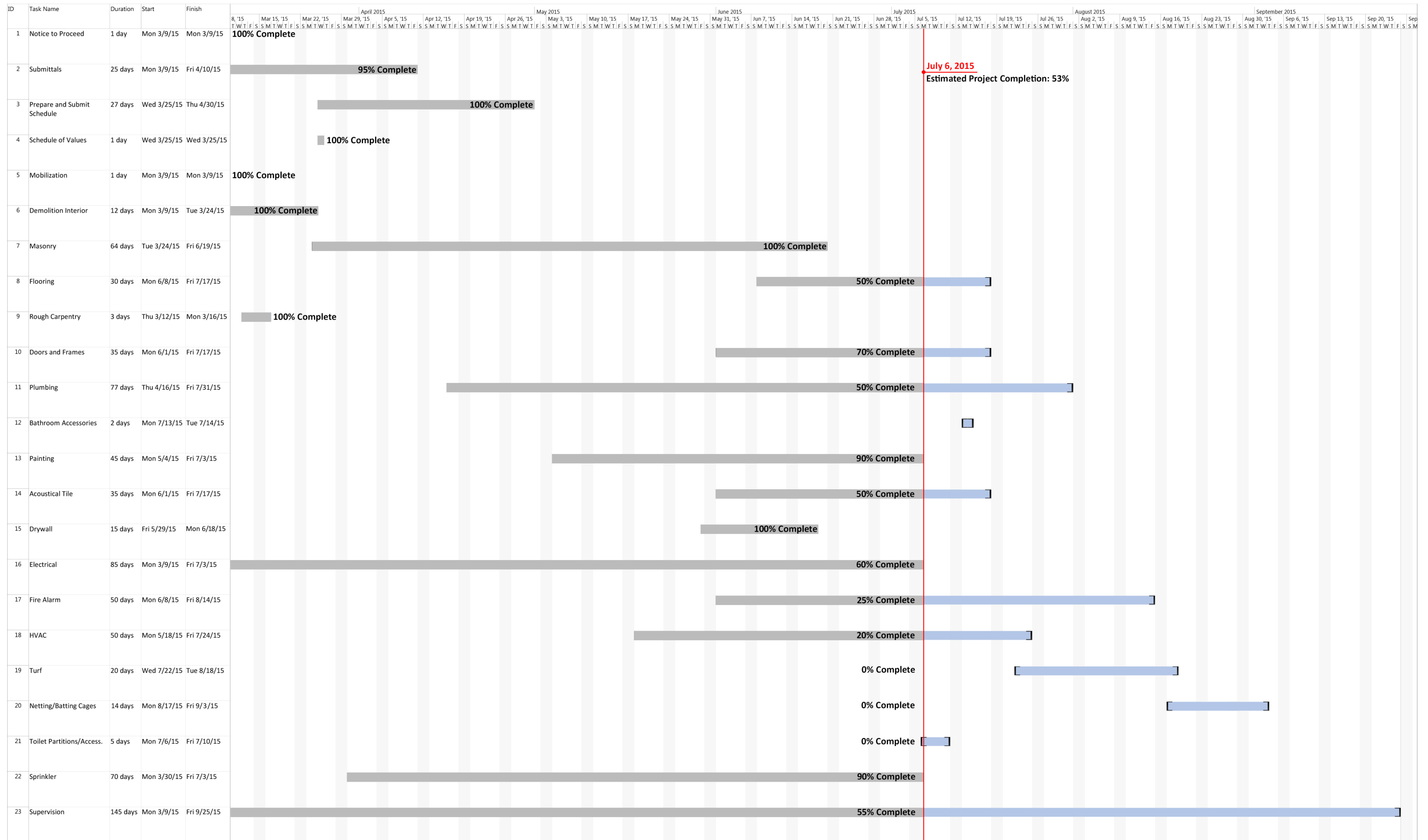
- The netting has a few small details left to figure out and will be ordered
- The netting had added egress openings which has taken a little longer
- The netting is scheduled to be installed after the turf has gone in

Toilet Partitions

- These have been ordered and should arrive on site soon
- They will be installed after the tile has been installed

Sprinkler: 90% Completed

- The new wet sprinkler system is almost complete and has a few small items left



July 6, 2015
 Estimated Project Completion: 53%

Project: Updated Schedule
 Date: Fri 6/26/15

INGERSOLL ARENA RENOVATIONS

Manual Task []
 Completed Task []

Ingersoll Turf Facility

48 Pettengill Park Road | Auburn, Maine 04210 | 207.333.6601 X2102

The following list depicts the organizations we are in negotiation with or have pending field rental agreements.

Private Soccer Group	224 peak season prime hours	\$14,550.00
Private Field Hockey Group	97 peak season prime hours	\$33,600.00
School Affiliated Baseball Team	20 peak season prime hours	\$3,000.00
	20 peak season prime hours (batting cages)	\$600.00
Private Baseball Training Group	198 peak season prime hours	\$29,700.00
	31.5 non-peak season prime hours	\$3,150.00
	539 Total Peak Season Prime Hours	\$80,850.00
	31.5 Total Non-Peak Season Prime Hours	\$3,150.00
	20 Total Peak Season Prime Hours (cages)	\$600.00

The 539 total Peak Season Prime Hours equates to 50% of the 65% projected field rental time in the Ingersoll Turf Facility pro-forma.

In addition to the previously mentioned organizations, we are in the process of setting up internal programs and leagues, for youth and adults, which will utilize the facility during both peak and non-peak seasons as well as prime and non-prime hours of operation. Combinations of sport leagues and programs as well as non-competitive recreational activities are being looked at as options in this multi-use facility.



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: July 6, 2015

Ordinance 12-06152015

Author: Eric J. Cousens, Deputy Director of Planning and Development

Subject: Proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article XVII, Garage Sales, Section 14-632, to include Agricultural Barn Sale, Article I, In General, Section 14-2, Definitions, to include Agricultural Barn Sale, and Appendix A – Fees and Charges under Businesses and Business Regulations to include Agricultural Barn Sale. Second reading.

Information: The Garage Sale and Flea Market Ordinance and Fee issues have surfaced again. A meeting was held with two Auburn Residents, Howard Kroll, Sue Clements-Dallaire, Councilor Gerry and Councilor Walker to discuss possible changes to the Garage Sale ordinance. Staff was directed to draft changes and hold a public input meeting to discuss the Garage Sale and Flea Market ordinances and fees as well as a proposal from a resident for Agricultural Barn Sales. The meeting took place on April 7, 2015. Three members of the public attended as well as a reporter from the Sun Journal. There was general support for the changes to the ordinance by some and indifference by others. Staff was directed to bring this back to the Council for discussion.

Roger Gauthier a resident in South Auburn and retired farmer is the proponent of this amendment and he attended the public meeting to express support. Currently yard sales are limited to twice in any 6 month period and Mr. Gauthier advocated for more frequent sales to earn extra income. The definition of a yard sale is limited to the sale of personal household items and not for the sale of items purchased with the intent to resell. Sale of items purchased with the intent to resell is not a Yard Sale based on City definitions. This proposal allows second hand sales on a limited 3-day per month basis if other criteria are met.

Advantages: Provides and income opportunity for a limited number of retired farmers while they continue to reside at the inactive farm property.

Disadvantages: Narrow exception with potential impacts for neighbors and opens the door to a small commercial operation where things are purchased with the intent of resale for profit. Limiting this further by modifying the proposal to require a longer period of farm occupancy, for example 25 years instead of 5 years, would reduce or eliminate these disadvantages.

City Budgetary Impacts: Small increase in processing work and a corresponding small increase in license revenue.

Staff Recommended Action: Consider amendment at second reading. Staff was concerned that most residents would not want to see this type of limited commercial activity in their rural neighborhoods and for that reason did not support the change at first reading. Public input has not shown any opposition to the changes and a potential change to limit it even further by requiring a longer period of farm occupancy for example 25 years instead of 5 years, would ensure that it is not a common occurrence but would allow for an additional income source for life-long farmers in Auburn. Staff supports limiting it further by requiring 25 years of farming income at 50% of household income or greater if that amendment is proposed as part of a compromise for approval of the overall request.

Previous Meetings and History: Workshop on June 1, 2015. Failed first reading on June 15, 2015 2-4.

Attachments:

- Issues identified at the last meeting
- Press release for the Public Input Meeting
- Issues discussed at the 4-7-2015 Public Input Meeting
- Proposed change to the Garage Sale Ordinance
- Proposed change to definitions
- Proposed change to the Flea Market Ordinance
- Proposed change to the fee schedule

Issues Identified at the Last Meeting

-Fees are too high for short duration Flea Markets - \$50 per table is fine for long term event but oppressive for short duration sale.

-Flea Market definition includes short term sales for charity and events at existing approved convention centers, auditoriums and gymnasiums – Create exemption for craft fairs, ski swaps, bazaar antique roadshow, etc.

Proposal from Mr. Gauthier

Agricultural Barn Sales – income opportunity for retired farmers with limits to minimize impacts on neighbors, roadways etc to one sale per month for 3 days each during summer months.

City of Auburn, Maine
Department of Planning and Development

Press Release for Immediate Distribution

Date: April 3, 2015

Contact Person:

Eric Cousens, Deputy Director
City of Auburn, Planning and Development
60 Court Street
Auburn, Maine 04210
Phone: (207) 333-6601 ext. 1154
Email: ecousens@auburnmaine.gov

City of Auburn to Hold Public Meeting on Yard Sales, Flea Markets and Barn Sales

AUBURN, ME. – The City of Auburn has scheduled a public meeting on Tuesday, April 7th at 6 p.m. in the Auburn City Hall, 2nd floor Community Room. The purpose of the meeting is to discuss and receive public input on possible changes to the City's Code of Ordinances related to Yard Sales, Flea Markets and Barn Sales.

Some of the issues discussed will be the number and size of temporary sales, fees for these kinds of sales, status of applicant (for profit or non-profits), locations (private property, convention or event centers, churches or gymnasiums) a new type of sale proposed by a property owner, namely and agricultural barn sale and other related topics.

Interested citizens are invited to attend to learn more about the proposals or to express their opinions.

For more information contact:

Eric Cousens, Deputy Director, Department of Planning and Development
Phone: 207-333-6601 ext. 1154
Email: ecousens@auburnmaine.gov

Yard Sales, Flea Markets Barn Sale Meeting Notes 4.7.15

Issues discussed at the meeting

3 members from the public attended, 1 Sun Journal reporter , City Councilor Gerry and Eric Cousens from staff

-Fees are too high for short duration Flea Markets - \$50 per table is fine for long term event but oppressive for short duration sale. Proposed fee of \$50 for the first 25 tables for 1 day sales would be better but a smaller fee category for small one day sales should be added. Add \$25 fee for up to 10 tables for one day flea markets and other sales noted in the same category in the ordinances.

-Flea Market definition includes short term sales for charity and events at existing approved convention centers, auditoriums and gymnasiums – Create exemption for craft fairs, ski swaps, bazaar antique roadshow, etc. Clearly define craft fair, bazaar/Charity fund raiser etc.

- Neighborhood garage sales should not require the fee for each participant, but should be charged a reduced fee because the neighborhood coordination and single contact for the sale registering at City Hall saves the City time which reduces costs to process. Suggested one fee garage sale fee per 3 participants so that it is \$5 each instead of \$15 each if coordinated by neighborhood individual. – Confirmed with Clerks Office after meeting that they interpret it as a single fee per event and not per household as may have been done under previous clerks office staff. This change may not be necessary.

Proposal from Mr. Roger Gauthier

Agricultural Barn Sales – income opportunity for retired farmers with limits to minimize impacts on neighbors, roadways etc to one sale per month for 3 days each during summer months.

ARTICLE XVII. – GARAGE, YARD AND BARN SALES

Sec. 14-630. - Permit required.

No person shall sell or offer for sale personal property from any residential premises except as permitted by this article. Only the sale of donated personal property and the sale of personal property owned, used and maintained for personal use only by the seller, and not for resale to the public, shall be permitted to be sold from residential premises, and only after issuance to the seller of a permit for such purposes, as follows:

- (1) A permit may be obtained from the city. The fee for a permit shall be paid in accordance with the business fee schedule as established by the city council.
- (2) No permit shall be issued for sales of personal property upon residential premises for a period of more than three consecutive days, and no more than two permits shall be issued for such sales upon residential premises in any six month period. Permits required under this article shall be on forms furnished by the city. Two or more people may hold a garage sale jointly at one location upon obtaining a permit. The person who resides at the location where the yard sale is to be held shall be listed as the applicant.

(Ord. No. 38-02072011-05, att. § 24-460, 2-7-2011)

Sec. 14-631. - Neighborhood garage sales.

- (a) A neighborhood garage sale is permitted under this article. When applying for a garage sale permit, the organizer or one of the participants in the garage sale shall list his address as the location of record where the garage sale shall take place. In addition, the names and addresses of all of the participants shall be listed on the permit application.
- (b) For the purposes of the article, a neighborhood garage sale shall be considered as a single event and the permit charge shall be the same as for a single garage sale.
- (c) Neighborhood garage sale permits are valid for the same periods as other garage sales and no more than one neighborhood garage sale on the same street may take place in any six month period.

(Ord. No. 38-02072011-05, att. § 24-462, 2-7-2011)

Sec. 14-632. Agricultural Barn Sale.

- (1) A permit may be obtained from the city. The fee for a permit shall be paid in accordance with the business fee schedule as established by the city council and shall be the same as a Garage Sale.
- (2) No permit shall be issued for the sale of property, personal or household goods or other used items upon the agricultural or formerly agricultural premises for a period of more than three consecutive days, and no more than one permit in any one month period between April and October. Permits required under this article shall be on forms furnished by the city. The person who resides at the location where the Agricultural Barn Sale is to be held shall be listed as the applicant and will provide information to confirm that they use or used the premises for agricultural purposes generating more that 50% of their household income for 5 years or more.

Sec. 14-63~~23~~3. - Signs.

Notwithstanding any other municipal provisions relating to signs, one single-faced sign containing not more than four square feet in total area may be placed upon a residential premise where the sale of personal property has been permitted for duration of the sale only.

(Ord. No. 38-02072011-05, att. § 24-463, 2-7-2011)

Sec. 14-63~~34~~4. - Exemption.

The provisions of this article shall not apply to sales of personal property made under court order or process.

(Ord. No. 38-02072011-05, att. § 24-464, 2-7-2011)

ARTICLE I. - IN GENERAL

Sec. 14-1. - Purpose and intent.

In order to promote the health, safety and general welfare of its citizens, this chapter is enacted by the city to control the licensing and regulate the conduct of certain businesses and business practices.

(Ord. No. 38-02072011-05, att. § 24-1, 2-7-2011)

Sec. 14-2. - Definitions

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adult amusement device means any machine which, upon the insertion of a coin or the payment of consideration, operates or may be operated to depict, display, or project, obscene matter as defined in 17 M.R.S.A. § 2911(1).

Aftercare means instructions on how to care for a new tattoo.

Agricultural Barn Sale means a sale of property, personal or household goods or other used items from a barn or property that is or was used by the current owner, and operator of the barn sale, primarily for an agricultural use and is located in an Agriculture and Resource Protection or Residential Zoning District.

Antique means those items defined as antiques by the federal Tariff Act of 1930, 19 U.S.C. § 1337 et seq.

Aquifer means a geological formation composed of rock or sand and gravel that stores and transmits significant quantities of recoverable water, as mapped by the state geological survey.

Aseptic means free from pathogenic microorganisms.

Autoclave means pressure vessel using steam, pressure, heat and time to kill micro-organisms. It must be used according to the manufacturer's directions. A pressure cooker is not an autoclave.

Automobile graveyard means a yard, field or other area used as a place of storage, other than temporary storage, by an establishment or place of business that is engaged primarily in doing auto body repair work for the purpose of making repairs to render a motor vehicle serviceable, for three or more unserviceable, unregistered or uninspected, discarded, worn out or junked motor vehicles as defined in 29-A M.R.S.A. § 101(42), or parts thereof, referred to in this article as "vehicle" and includes an area used for automobile dismantling, salvage and recycling operations.

Beano or bingo means a specific kind of group game of chance, regardless of whether such a game is characterized by another name. In "beano," each participant is given or sold one or more tally cards, so-called, each of that contains preprinted numbers or letters and may or may not be arranged in vertical or horizontal rows. The participant covers or marks the numbers or letters as objects similarly numbered or lettered are drawn from a receptacle and the winner or winners are determined by the sequence in which those objects are drawn.

Billiard or pool hall means any place for the playing of any game of billiards, pool, bagatelle or similar game.

Blasting means the ignition, detonation or setting off of any charge or explosive or any solid, liquid or gaseous substance capable of any chemical reaction releasing energy or pressure in great force.

Bowling alley means any building, structure, enclosure or other place for the playing of bowls, candlepins, duckpins, tenpins or similar games, other than coin-operated amusement devices.

Mobile food distribution unit (roving diner):

Three months100.00

Six months125.00

Twelve months150.00

Vendor use of city property (each three-month period)50.00

Peddlers:

Per event75.00

30-day permit100.00

~~Garage sales—each (maximum of two three-day permits within six months):~~

~~On-line issuance10.00~~

~~In-office issuance15.00~~

Garage Sale (maximum of two 3 day permits within a 6 month period) - \$15.00 each

Agricultural Barn Sale (maximum of one 3 day permit per month between the months of April and October) - \$15.00 each

Secondhand dealer license—annually85.00

Pawnbroker license—annually plus actual cost of advertising hearing100.00

Junkyard/automobile graveyard (no on-line license)—annually plus actual cost of advertising hearing:100.00

Taxicabs:

Taxicab business license (police department inspection required)—annually per cab55.00

Taxicab driver's license (Lewiston permit required)—annually25.00

Call-out inspection fee (establishment requested outside normal hours)—each, plus inspector's overtime hourly rate100.00

Re-inspection fee100.00

Flea market, craft fairs, swap meets, and bazaars:—

One day event \$50.00 up to 25 tables, \$100 over 25 tables

Three months:

Per table50.00

Maximum per location500.00

Alcohol beverage establishments:

Class A Lounge (liquor)—annually (plus actual cost of advertising hearing)1,000.00

Up to 2,999 square feet1,300.00

From 3,000 to 5,999 square feet1,500.00

6,000 square feet and largerTBD

Tavern license—annually:

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDINANCE 12-06152015

Be it ordained by the Auburn City Council, that Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article XVII, Garage Sales, Section 14-632, to include Agricultural Barn Sale, Article I, In General, Section 14-2, Definitions, to include Agricultural Barn Sale, and Appendix A – Fees and Charges under Businesses and Business Regulations to include Agricultural Barn Sale.

Article I, In General, Sec. 14-2. - Definitions

Agricultural Barn Sale means a sale of property, personal or household goods or other used items from a barn or property that is or was used by the current owner, and operator of the barn sale, primarily for an agricultural use and is located in an Agriculture and Resource Protection or Residential Zoning District.

Appendix A

Agricultural Barn Sale (maximum of one 3 day permit per month between the months of April and October) - \$15.00 each

Article XVII, Garage Sales, Section 14-632, to include Agricultural Barn Sale – attached.

IN CITY COUNCIL

ORDINANCE 12-06152015

ARTICLE XVII. -GARAGE, YARD AND BARN SALES

Sec. 14-630. - Permit required.

No person shall sell or offer for sale personal property from any residential premises except as permitted by this article. Only the sale of donated personal property and the sale of personal property owned, used and maintained for personal use only by the seller, and not for resale to the public, shall be permitted to be sold from residential premises, and only after issuance to the seller of a permit for such purposes, as follows:

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(Ord. No. 38-02072011-05, art.§ 24-460, 2-7-2011)

Sec. 14-631. - Neighborhood garage sales.

- (a) A neighborhood garage sale is permitted under this article . When applying for a garage sale permit, the organizer or one of the participants in the garage sale shall list his address as a the location of record where the garage sale shall take place. In addition, the names and addresses of all of the participants shall be listed on the permit application.
- (b) For the purposes of the article, a neighborhood garage sale shall be considered as a single event and the permit charge shall be the same as for a single garage sale.
- (c) Neighborhood garage sale permits are valid for the same periods as other garage sales and no more than one neighborhood garage sale on the same street may take place in any six month period.

(Ord. No. 38-02072011-05, art.§ 24-462, 2-7-2011)

Sec. 14-632. Agricultural Barn Sale.

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- (2) No permit shall be issued for the sale of property, personal or household goods or other used items upon the agricultural or formerly agricultural premises for a period of more than

three consecutive days, and no more than one permit in any one month period between April and October. Permits required under this article shall be on forms furnished by the city. The person who resides at the location where the Agricultural Barn Sale is to be held shall be listed as the applicant and will provide information to confirm that they use or used the premises for agricultural purposes generating more that 50% of their household income for 5 years or more.

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: July 6, 2015

Ordinance 13-06152015

Author: Sue Clements-Dallaire and Eric J. Cousens

Subject: Proposed amendment to Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article I, In General, Section 14-2, Definitions, and Appendix A – Fees and Charges under Businesses and Business Regulations (Flea market to include craft fairs, swap meets, and bazaars). Second reading.

Information: The Garage Sale and Flea Market Ordinance and Fee issues have surfaced again. A meeting was held with two Auburn Residents, Howard Kroll, Sue Clements-Dallaire, Councilor Gerry and Councilor Walker to discuss possible changes to the Garage Sale ordinance. Staff was directed to hold a public input meeting to discuss the Garage Sale and Flea Market ordinances and fees. The meeting took place on April 7, 2015. Three members of the public attended as well as a reporter from the Sun Journal. Staff was directed to bring this back to the Council for discussion.

Advantages: Reducing the fee for a one day event that falls under the Flea Market definition provides opportunities for individuals and organizations to hold their events at a reasonable cost. The change provides clarity for staff and the public on fees and sale types.

Disadvantages: Reduced revenue for short time sales.

City Budgetary Impacts: N/A

Staff Recommended Action: Hold public hearing and approve amendments.

Previous Meetings and History: Flea Market fees were discussed in a workshop on 5/20/2013, brought to Council for action on 6/3/2013, was postponed to 6/17/2013, postponed again to 7/15/2013, postponed again to 8/19/2013, and at that meeting, postponed to a date to be determined. On October 21, 2013 proposed changes to the Flea Market and Garage Sale Ordinances were work-shopped but not brought forward for further action until the workshop on June 1, 2015. Public hearing and passage of first reading on 6/15/2015.

Attachments:

- Issues identified at the last meeting
- Press release for the Public Input Meeting
- Issues discussed at the 4-7-2015 Public Input Meeting
- Proposed change to definitions
- Proposed change to the fee schedule
- Ordinance 13-06152015

Sec. 14-2. - Definitions

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adult amusement device means any machine which, upon the insertion of a coin or the payment of consideration, operates or may be operated to depict, display, or project, obscene matter as defined in 17 M.R.S.A. § 2911(1).

Aftercare means instructions on how to care for a new tattoo.

Antique means those items defined as antiques by the federal Tariff Act of 1930, 19 U.S.C. § 1337 et seq.

Aquifer means a geological formation composed of rock or sand and gravel that stores and transmits significant quantities of recoverable water, as mapped by the state geological survey.

Aseptic means free from pathogenic microorganisms.

Autoclave means pressure vessel using steam, pressure, heat and time to kill micro-organisms. It must be used according to the manufacturer's directions. A pressure cooker is not an autoclave.

Automobile graveyard means a yard, field or other area used as a place of storage, other than temporary storage, by an establishment or place of business that is engaged primarily in doing auto body repair work for the purpose of making repairs to render a motor vehicle serviceable, for three or more unserviceable, unregistered or uninspected, discarded, worn out or junked motor vehicles as defined in 29-A M.R.S.A. § 101(42), or parts thereof, referred to in this article as "vehicle" and includes an area used for automobile dismantling, salvage and recycling operations.

Beano or bingo means a specific kind of group game of chance, regardless of whether such a game is characterized by another name. In "beano," each participant is given or sold one or more tally cards, so-called, each of that contains preprinted numbers or letters and may or may not be arranged in vertical or horizontal rows. The participant covers or marks the numbers or letters as objects similarly numbered or lettered are drawn from a receptacle and the winner or winners are determined by the sequence in which those objects are drawn.

Billiard or pool hall means any place for the playing of any game of billiards, pool, bagatelle or similar game.

Blasting means the ignition, detonation or setting off of any charge or explosive or any solid, liquid or gaseous substance capable of any chemical reaction releasing energy or pressure in great force.

Bowling alley means any building, structure, enclosure or other place for the playing of bowls, candlepins, duckpins, tenpins or similar games, other than coin-operated amusement devices.

Business means any vocation, occupation, profession, enterprise, establishment or other kind of activity or matters, together with all devices, machines, equipment, vehicles and appurtenances used in connection therewith, any of which are conducted for profit or benefit, whether directly or indirectly, on any premises or location in this city or within its jurisdiction.

Carnival means any traveling amusement show, excluding circuses, with or without midway, rides, concessions or other specific attractions. For licensing purposes, the term "carnival" shall also include rodeos, thrill shows and freak shows.

Charitable purpose means any activity conducted without profit and for a public, medical, scientific, educational, fraternal or religious purpose.

Circus means any show in which feats of horsemanship, tumbling, strength, etc., are exhibited, excluding carnivals and harness or running horse races; any show with an enclosed ring for the exhibition of animals.

Class A Lounge means any business establishment which holds a class A lounge license issued by the state bureau of alcoholic beverages for the sale of spirituous, vinous and malt liquors.

Classified waterway means surface water, inland or tidal, and direct or indirect tributaries thereof, that is described and designated by distinct category by the state department of environmental protection pursuant to 38 M.R.S.A. § 363-A or 38 M.R.S.A. § 364.

Client means any person who receives a therapeutic massage.

Coin-operated amusement device means any machine or device which upon the insertion of a coin may be operated by the public generally for use as a game, entertainment or amusement, whether or not registering a score, and that is operated for amusement only and does not dispense any form of payoff, prize or reward except free replays. For the purpose of licensing, the owner of the establishment where the device is located shall be the party responsible for obtaining the license.

Critical violation means any violation of these rules which presents a clear risk of contamination, illness, or environmental health hazard. The commission of a critical violation of these rules is an aggravating factor which may warrant a greater fine, imprisonment, or license suspension or revocation.

Department means the city.

Disqualifying criminal conviction means any conviction for a criminal offense punishable by imprisonment whether or not the sentence was served, but shall not include any conviction which was set aside on appeal or collaterally, or for which a pardon, certificate of rehabilitation or equivalent under the law of the sentencing jurisdiction has been granted, or that is not rationally related to the licensing or operation for which a license is being applied.

Doing business means the selling of any goods or services, the soliciting of business or offering of goods or services for sale or hire, the maintenance or providing of any equipment or device, or the acquiring or using of any vehicle or other conveyance or any premises in the city for business purposes.

Donated personal property means the personal property of persons other than those residing on the residential premises where such sale is to take place, such personal property being donated to, or the sale being conducted by, a tax-exempt religious or charitable organization, and the entire proceeds from such sale being donated to, or retained by, the sponsoring tax-exempt religious or charitable organization.

Entertainment means any amusement, performance, exhibition, or diversion whether live, taped, or otherwise, for patrons or customers of the licensed premises whether provided by professional entertainers, by full-time or part-time employees of the licensed premises whose incidental duties include activities with an entertainment value, by patrons induced to win prizes or otherwise to act as entertainers, or by any other person.

Ethylene oxide means a method of sterilization, involving high pressure, conducted in a manufacturing facility.

Exhibitions, performances and shows means any person who shall conduct or operate any exhibitions, performances or shows, including trade shows, tattoo shows, or any other public gathering where a fee is charged to either the participants or the attendees.

Fill-in means any goods, wares and merchandise not mentioned in the original inventory for a sale filed with the application for an auction license.

Flea market means the selling or offering for sale, to the public, of any services, goods, wares and merchandise or personal property by three or more individuals, groups or organizations from or at one fixed location. Also known as a craft fair, swap meet, bazaar.

Floodplain means the low land and relatively flat areas adjoining inland and coastal waters, including flood prone areas of offshore islands, which are inundated by a flood that has a one percent or greater chance of recurring in any year or a flood of magnitude equaled or exceeded once in 100 years on the average as identified by the federal insurance administration.

Food means and includes all liquid or solid substances intended for human consumption.

Food service establishment (FSE) means any person who prepares, sells, serves or packages food for consumption on premises within the corporate limits of the city, including but not limited to restaurants, luncheonettes, diners, snack bars, drive-ins and concession stands. The term "food service

establishment," for the purpose of licensing, shall include any caterer doing business within the corporate limits of the city, any lessee or subtenant of any premises, business or dominant lessor (such as recreation or amusement areas, drive-in theaters, sports arenas or public exhibition halls) who prepares, serves, sells or packages food for consumption on the premises of any such business or dominant lessor, and any person, club or other establishment offering for sale malt, spirituous or vinous liquors for consumption on the premises. The city issues licenses for the following types of food service establishments:

- (1) Class I—Liquor—Beer, wine and spirits, and mixed drinks.
- (2) Class III—Liquor—Wine.
- (3) Class III/IV—Liquor—Beer and wine.
- (4) Class IV—Liquor—Beer.
- (5) Class On or Off Premises—No liquor.
- (6) Bottle Club/BYOB.
- (7) Temporary Food Service Establishment—Per event, maximum of 30 days.
- (8) Off Premises Retailer.

Garage sale means the sale of used household or personal goods held on the seller's own premises. Also known as a yard sale, barn sale, moving sale, tag sale.

Group care facility means a boarding care facility for more than eight individuals wherein children under 18 years of age or adults over 16 years of age and not legally related to the operator are provided personal care, supervision and social or rehabilitative services. Group care facilities within the meaning of this definition must be licensed by this state and may include, but are not limited to, group homes, half-way homes and congregate homes, but do not include foster family homes. No city License is required for group care facilities.

Itinerant Vendors means any person selling or with the intent of selling at a future date any merchandise or services by means of personal contact, i.e. door to door.

Junk means old iron, chains, brass, copper, tin, lead or other base metals, old rope, old bags, rags, wastepaper, paper clippings, scraps of woolens, clips, bagging, rubber and glass, and empty bottles of different kinds when less than one gross, and all articles discarded or no longer used, or a manufactured article composed of any one or more of the materials mentioned.

Junk collector means anyone dealing or trading in junk; anyone who engages in the collection, storage, transfer or sale of junk.

Junkyard means a yard, field or other area used as a place of storage for:

- (1) Discarded, worn-out or junked plumbing, heating supplies, household, appliances and furniture;
- (2) Discarded, scrapped and junked lumber;
- (3) Old or scrap copper, brass, rope, rags, batteries, paper trash, rubber debris, waste and all scrap iron, steel and other scrap ferrous or nonferrous material;
- (4) Garbage dumps, waste dumps and sanitary fills;

all of which are referred to in this article as "junk."

Licensee means any holder of a valid and current license or permit issued by the city.

Local means of or pertaining to this city.

Lodging house or rooming house means a dwelling which, for compensation, lodging or lodging and meals is provided to more than four persons and where a proprietor or owner may reside in the building. No provisions for cooking in individual rooms other than a main kitchen are allowed.

Malt liquors means all kinds and types of liquors intended for human consumption produced by the fermentation of malt wholly or partially, or from any substitute therefore, that contain more than one-half of one percent of alcohol by volume.

Mass gathering area means any place maintained, operated or used for a mass gathering, except an established permanent stadium, athletic field, arena, auditorium, coliseum, fairground, or other similar permanent places of assembly.

Mass outdoor gathering means any gathering held outdoors with the intent to attract the continued attendance of 1,000 or more persons for two or more hours.

Massage establishment or therapeutic massage establishment are used interchangeably to mean any business including, but not limited to, a sole proprietorship in which the business operations consist of providing or making available massage in the city for consideration or with the expectation of receiving consideration or any gratuity, whether or not the business has a fixed place of business within the city limits.

Massage or therapeutic massage are used interchangeably to mean any method of rubbing, kneading, tapping, vibration, compression, percussion, application of friction or manipulation of the external parts of the human body other than parts of the body above the neck, with the hands or other parts of the body or with the aid of any instrument or device.

Massage therapist means any person who performs therapeutic massage for consideration or gratuity or with the expectation of receiving consideration or any gratuity.

Minor means an individual under 18 years of age.

Motion picture theater means any building or area, including drive-in parks, arenas, exhibition halls or public buildings, where commercial films, movies or motion pictures, including previews of motion pictures, closed circuit telecasts and videotape replays, are shown, or where any cinematograph or similar apparatus is kept, used or exhibited for any commercial use whatsoever.

Motor bus means motor vehicles designed and equipped for the general transportation of passengers for hire which possess a manufacturer's rated seating capacity of 15 or more passengers.

Neighborhood garage sale means a garage sale where two or more households hold a garage sale which takes place on the same days and during the same hours as permitted in the ordinance. In order to be considered a neighborhood garage sale, the sponsors and participants must all reside on the same street.

Nursing home means a facility that is operated in connection with a hospital, or in which nursing care and medical services are prescribed by or performed under the general direction of persons licensed to practice medicine or surgery in the state, for the accommodation of convalescent or other persons who are not acutely ill and not in need of hospital care, but who do require skilled nursing care and related medical services. No municipal license is required for nursing homes.

Operator means the person responsible for managing the mass gathering area. In the event that no manager exists, the owner, or in the event of his unavailability, the lessee of the ground encompassing the mass gathering area, shall be deemed to be the "operator" under these regulations.

Outpatient addiction treatment clinic means a program or facility operated for the purpose of and specializing in the care, treatment or rehabilitation of persons suffering with addictions, including, but not limited to gambling addiction, alcohol or controlled substance addictions. This includes, but is not limited to, substance abuse treatment programs licensed by the state department of behavioral and developmental services office of substance abuse. Outpatient addiction treatment clinic does not include an inpatient or residential addiction treatment program, or a program consisting solely of support group activities without treatment by licensed health practitioners, such as Alcoholics Anonymous, Narcotics Anonymous, and similar programs.

Pawnbroker means any person engaged in the business of lending money on deposit or pledges of personal property or other valuable thing other than securities or printed evidence of indebtedness, or in the business of purchasing personal property, or chooses in action, or other valuable thing, and selling or

agreeing to sell the same back to the seller at a price other than the original price of purchase, or in the business of purchasing personal property such as articles containing gold, silver, platinum or other precious metals or jewels for the purpose of reducing or melting them into a different form and reselling the product.

Peddler means any person traveling by foot, wagon, automotive vehicle or any other type of conveyance from place to place, from house to house, or from street to street carrying, conveying or transporting goods, wares and merchandise and offering or exposing the same or any service for sale; or who without traveling from place to place shall sell, expose or offer any goods, wares, merchandise or service for sale from any portable, mobile or temporary structure, or from a wagon, automotive vehicle or other vehicle or conveyance; or who without traveling from place to place shall sell, expose or offer for sale the same in the entrances to buildings or other premises or upon vacant lots or other tracts of land within the corporate limits of the city. The term "peddler" shall not be construed to include the following: vendors of food sold by wagon, automotive vehicle or any other type of conveyance, vendors of merchandise by sample, list or catalogue for future delivery, vendors of farm, dairy, orchard, fish and forest products of their own production, vendors of newspapers and religious literature, route salesmen while engaged in making deliveries to their regular customers, commercial travelers or selling agents who, in the usual and customary course of business, make sales to dealers, or persons duly authorized to conduct tag days, sell poppies or otherwise solicit.

Pigment means the materials used in tattooing to implant a lasting pattern in the skin. Also, pigment may be referred to as "ink."

Plumbing means the art of installing in buildings the pipes, fixtures and other apparatus for bringing in the water supply and removing liquid and water-carried wastes, and shall include the necessary water piping and water connections to all types of heating apparatus using water.

Premises means all lands, buildings, structures, places and also the equipment and appurtenances connected or used therewith in any business, and also any personal property that is either affixed to, or is otherwise used in connection with, any such business conducted on such premises.

Racetrack means any fairgrounds, racetrack or field in the city which has on it any structure or grandstand with a capacity of over 100 persons and that is used by spectators at races.

Recognized school means any post secondary, academic institution for massage, bodywork, or somatic therapy which offers a course of training in the theory, method, profession and work of massage therapy consisting of 500 hours or more, such institution being approved by the state higher education department or an equivalent agency in another state. The 500 hours shall include at least 100 hours of anatomy/physiology; at least 100 hours devoted to professional aspects of the practice of massage including but not limited to ethics, draping, contraindications, first aid, CPR, and business management; and at least 200 hours of theory, practice and techniques of massage therapy.

Refuse means all combustible and non combustible, spoilable or non-spoilable solid or liquid waste.

Residential premises means a building or structure having at least one dwelling unit, the lot of land associated therewith, and any accessory structures; and any lot of land within a residential zone.

Roving diner and mobile food vendors means any portable, mobile or temporary structure, and any vehicle, cart, wagon, conveyance or carrier of any kind, from which food is sold or caused to be sold, at retail, from house to house, store to store, building to building, or along or upon any sidewalk, street, park or other public property in the city; lunch wagons. The term "roving diner" shall not be construed to include caterers, vendors of dairy products, ice, bakery products, or similarly employed route salesmen while engaged in making deliveries to their regular customers or persons making deliveries on order from customers of retail stores in the city.

Secondhand dealer means any person who engages in the purchase, collection, transfer or storage for later resale, or who engages in the trading or selling, unless such sale is by auction of less than four days' duration, of any article, vehicle or material, or portion thereof, of which prior use has been made in any manner whatsoever. The term "secondhand dealer" shall not be construed to include pawnbrokers, junk collectors, used car dealers; nor shall it include any person primarily engaged in the retail sale of

new and unused goods, who deals with used goods only incidentally, such as accepting such goods in trade as part of a transaction involving the sale of new goods, but only to the extent that such used goods are of the same type as the new goods sold by such person.

Sterilize means to render free from infectious organisms, specifically for tattoos by use of an autoclave used in accordance with accepted sterilizing procedures unless previously manufactured and packaged with ethylene oxide (E.O) form of sterilization.

Solicitor means any person using or upon any sidewalk, street park or other public place, or at any doorway or entranceway immediately abutting thereon, within the corporate limits of the city for the purpose of begging, collecting or soliciting alms for the poor or funds for any charitable, philanthropic, civic, musical, athletic, patriotic or related purposes.

Sound amplification means any private conveyance or carrier of any kind having, either mounted or un-mounted, any electronic, mechanical or other appliance, apparatus, equipment or device used to broadcast or otherwise amplify any announcement, voice, advertisement, recording, tape or other sound for any purpose other than use during a public emergency, and traveling upon or using any street, sidewalk, park or other public place within the corporate limits of the city. The term "sound amplification" shall not be construed to include any private or public emergency vehicles used to perform a public service.

Spirituous liquor means any alcoholic beverage produced by distillation or if produced by any other process, strengthened or fortified by the addition of distilled spirits of any kind, intended for human consumption, that contains more than one-half of one percent of alcohol by volume.

Takeout establishment means an establishment in which food is prepared on the premises to be licensed that is sold exclusively to customers to be consumed off the premises.

Tattoo establishment means permanent, non-dwelling premises where a Tattoo Practitioner performs tattooing.

Tattoo means to insert pigment under the skin of a human being by pricking with a needle or otherwise, so as to produce an indelible mark or figure visible through the skin.

Tattoo practitioner means the person who places a tattoo on a human being.

Tattoo trade show means an event held for the purpose of promoting the tattoo and other licensed body art industry, where a minimum of 20 licensed tattoo practitioners operate at an approved facility at a fixed location for a specified length of time of not more than seven days in conjunction with a single event or celebration, where the primary function of the event or celebration is tattooing.

Taxicab means a motor vehicle used for the conveyance of passengers for hire from place to place on the streets of the city, and shall include, in addition to such motor vehicles as are commonly known as taxicabs, all motor vehicles of every kind, character and description which are used as taxicabs, cabs, for-hire cars, or livery cars and engaged as such in the conveyance of passengers for hire. The term "taxicab" shall not be construed to include motor vehicles owned by undertakers and used for funeral services, motor vehicles for hire while being used for services at funerals or weddings or motorbuses.

Ultrasonic machine means a mechanical device that uses sound wave vibration through a liquid medium to clean soiled or used instruments or utensils before being sterilized.

Vinous liquor means wine.

Work Station means the actual area where a tattoo is being applied, including work surfaces and all sterile equipment being utilized during the application of a tattoo.

(Ord. No. 38-02072011-05, att. § 24-8, 2-7-2011; Ord. No. 14-11042013, 11-18-2013)

Mobile food distribution unit (roving diner):

Three months100.00

Six months125.00

Twelve months150.00

Vendor use of city property (each three-month period)50.00

Peddlers:

Per event75.00

30-day permit100.00

~~Garage sales—each (maximum of two three-day permits within six months):~~

~~On-line issuance10.00~~

~~In-office issuance15.00~~

Garage Sale (maximum of two 3 day permits within a 6 month period) - \$15.00 each

Agricultural Barn Sale (maximum of one 3 day permit per month between the months of April and October) - \$15.00 each

Secondhand dealer license—annually85.00

Pawnbroker license—annually plus actual cost of advertising hearing100.00

Junkyard/automobile graveyard (no on-line license)—annually plus actual cost of advertising hearing:100.00

Taxicabs:

Taxicab business license (police department inspection required)—annually per cab55.00

Taxicab driver's license (Lewiston permit required)—annually25.00

Call-out inspection fee (establishment requested outside normal hours)—each, plus inspector's overtime hourly rate100.00

Re-inspection fee100.00

Flea market, craft fairs, swap meets, and bazaars:—

One day event \$50.00 up to 25 tables, \$100 over 25 tables

Three months:

Per table50.00

Maximum per location500.00

Alcohol beverage establishments:

Class A Lounge (liquor)—annually (plus actual cost of advertising hearing)1,000.00

Up to 2,999 square feet1,300.00

From 3,000 to 5,999 square feet1,500.00

6,000 square feet and largerTBD

Tavern license—annually:

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDINANCE 13-06152015

Be it ordained by the Auburn City Council, that Part II, Code of Ordinance, Chapter 14, Business Licenses and Permits, Article I, In General, Section 14-2, Definitions, and Appendix A – Fees and Charges under Businesses and Business Regulations (Flea market, craft fairs, swap meets, and bazaars).

Article I, In General, Section 14-2, Definitions

Flea market means the selling or offering for sale, to the public, of any services, goods, wares and merchandise or personal property by three or more individuals, groups or organizations from or at one fixed location. Also known as a craft fair, swap meet, bazaar.

APPENDIX A Fees and Charges under Businesses and Business Regulations

Flea market, craft fairs, swap meets, and bazaars:

One day event \$50.00 up to 25 tables, \$100 over 25 tables

Three months:

Per table50.00

Maximum per location500.00



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: July 6, 2015

Order 52-07062015

Author: Jill Eastman, Finance Director

Subject: Order establishing the property tax payment due dates and to establish the property tax delinquency and overpayment interest rates for Fiscal Year 2015-2016.

Information: Pursuant to 36 M.S.R.A. § 505, this order establishes the real estate property tax and personal property tax due dates of the Fiscal Year 2015-2016

Real Estate property tax will be due in two equal installments on September 15, 2015 and March 15, 2016. Personal property tax will be due, in its entirety, September 15, 2015.

Also, pursuant to 36 M.S.R.A. § 505, this order confirms the interest rate for delinquent taxes as determined by the Treasurer State of Maine. The maximum rate set by the State Treasurer is determined by prime rate as published by the Wall Street Journal on the first business day of the calendar year, rounded up to the next whole percent plus 3 percentage points.

Advantages: N/A

Disadvantages:N/A

City Budgetary Impacts: None

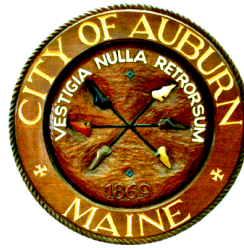
Staff Recommended Action: Adoption of Order

Previous Meetings and History:

Attachments:

Order 52-07062015

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonté, Mayor

IN CITY COUNCIL

ORDER 52-07062015

ORDERED, that fifty percent (50%) of all real estate taxes assessed as in the annual commitment, committed to the Tax Collector, shall be due proportionately from each tax payer on September 15, 2015 and the remaining fifty percent (50%) shall be due on March 15, 2016.

Except as may be provided by resolve regarding payments in accordance with an installment payment plan, any real estate taxes remaining uncollected on September 16, 2015 and March 16, 2016 respectively shall bear interest at a rate of 7% per annum from and after such dates.

Personal property taxes shall be due and payable on or before September 15, 2015. Any personal property taxes remaining unpaid on September 16, 2015 shall bear an interest rate of 7% per annum from and after such date. Interest on all delinquent taxes shall be computed on a daily basis and shall be collected by the Tax Collector. The Tax Collector is authorized to accept tax prepayments.



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: July 06, 2015

Author: Sue Clements-Dallaire, City Clerk

Subject: New liquor license request for Café LA, 49 Spring Street. Public hearing and action for approving a new Liquor License.

Information: Café LA (owner Daniel Gagnon) located at 49 Spring Street has applied for a Liquor License. This is an existing food service establishment in Auburn (formerly known as the Library Café). Police, Fire and Code have approved.

Advantages: Helps to promote a local business, may attract patrons and potentially create additional jobs in the community.

Disadvantages: No obvious disadvantages

City Budgetary Impacts: N/A

Staff Recommended Action: Recommend approval of the liquor license for Café LA, 49 Spring Street.

Previous Meetings and History: None

Attachments:

- Liquor License Application
- Criminal Background Check
- Copy of Public Notice
- Order

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) DANIEL A. GAGNON DOB: 05/09/1982			2. Business Name (D/B/A) CAFE L A		
DOB:			Location (Street Address) 49 SPRING ST		
DOB:			City/Town State Zip Code AUBURN ME 04210		
Address 32 MOORE AVE			Mailing Address 32 MOORE AVE		
City/Town State Zip Code AUBURN ME 04210		City/Town State Zip Code AUBURN ME 04210			
Telephone Number 409-2452		Fax Number		Business Telephone Number Fax Number 784-2300 _____	
Federal ID. # 46-3631770			Seller Certificate #		

3. If premises is a hotel, indicate number of rooms available for transient guests: 0/11
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
5. Is applicant a corporation, limited liability company or limited partnership? YES NO
- If YES, complete Supplementary Questionnaire
6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: SARAH NICKS
8. If business is NEW or under new ownership, indicate starting date: _____
 Requested inspection date: _____ Business hours: _____
9. Business records are located at: 49 SPRING ST, AUBURN ME
10. Is/are applicant(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO
12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
 Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
SARAH NICKS	8/11/1977	BRUNSWICK MAINE
LAUREN PINCHAM	5/27/1990	PORTLAND MAINE
DANIEL GAGNON	8/9/1982	LEWISTON MAINE

Residence address on all of the above for previous 5 years (Limit answer to city & state)

SARAH NICKS - LISBON MAINE / LAUREN PINCHAM - PORTLAND MAINE - LEWISTON MAINE
DANIEL GAGNON - AUBURN MAINE

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: DANIEL A. GAGNON Date of Conviction: 2010

Offense: OWI Location: AUBURN

Disposition: FINES PAID, NO FURTHER ISSUES

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____
AUBURN PUBLIC LIBRARY

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 105 miles Which of the above is nearest? Church


20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
 If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: AUBURN MAINE on 29 JUNE, 20 15
Town/City, State Date

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

DANIEL A. GAGNON
Print Name

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituous, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituous Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station, Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City _____ Town _____ Plantation _____ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

For Office Use Only:
License #: _____
Date Filed: _____

**Supplemental Information Required for
Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

- Exact legal name:
CROOKED GULL LLC
- Other business name for your entity (DBA), if any:
LIBRARY CAFE LLC, CAFE LA LLC
- Date of filing with the Secretary of State: MAY 2015
- State in which you are formed: MAINE
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
DANIEL GAGNON	32 MOORE AVE, AUSUBUN MAINE	8/9/1982	100%

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: DANIEL A. GAGNON

Date of Conviction: 2000

Offense: OUF

Location of Conviction: AUBURN MAINE

Disposition: ALL FINES PAID, PRIVILEGES RESTORED

Signature:



Signature of Duly Authorized Person

29 JUNE 2015
Date

DANIEL A. GAGNON
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

@IRBsearch

Important: The Public Records and commercially available data sources used on reports have errors. Data is sometimes entered poorly, processed incorrectly and is generally not free from defect. This system should not be relied upon as definitively accurate. Before relying on any data this system supplies, it should be independently verified. For Secretary of State documents, the following data is for information purposes only and is not an official record. Certified copies may be obtained from that individual state's Department of State. The criminal record data in this product or service may include records that have been expunged, sealed, or otherwise have become inaccessible to the public since the date on which the data was last updated or collected.

IRBsearch, LLC does not constitute a "consumer report" as that term is defined in the federal Fair Credit Reporting Act, 15 USC 1681 et seq. (FCRA). Accordingly, IRBsearch, LLC may not be used in whole or in part as a factor in determining eligibility for credit, insurance, employment or another permissible purpose under the FCRA.

Your DPPA Permissible Use: Licensed Private Investigative or Security Services
Your GLBA Permissible Use: Law Enforcement Purposes
Your DMF Permissible Use: No Permissible Purpose

Comprehensive Report

Date: 06/29/15

Report Legend:

.(i - Shared Address

D- Deceased

•,

- Probable Current Address

Report processed by:

NATIONAL PROTECTIVE AGENCY LLC M32119
32MOOREAVE
AUBURN, ME 04210
800-292-4965 Main Phone
800-292-4965 Fax

Subject Information: (Best Information for Subject)
Name: DANIEL A GAGNON DOB:8/xx/1982
SSN: issued in Maine between 1/1/1988 and 12/31/1989

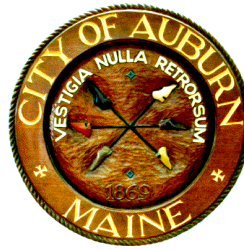
Age: 32

Names Associated With Subject:

DANIEL A GAGNON LexiD: 879940940 DOB: 1983
issued in Maine between 11111988 and 12/3111989
DANIEL C GAGNON LexiD: 879940940 DOB: 8/xx/1982
issued in Maine between 11111988 and 12/3111989 DANNY
GAGNON LexiD: 879940940 DOB: 8/xx/1982
issued in Maine between 111/1988 and 12/3111989
DAN GAGNON LexiD: 879940940 DOB: 8/xx/1982
issued in Maine between 11111988 and 12/3111989 Others

Associated With Subjects SSN:
(DOES NOT usually indicate any type of fraud or deception)

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 53-07062015

ORDERED, that the City Council hereby approves the request for a Liquor License for Café LA, located at 49 Spring Street.



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 7-6-2015

Order 54-07062015

Author: Sue Clements-Dallaire

Subject: Appointment of Board and Committee Members

Information: On May 15, 2015 we began the application process to fill vacancies on several boards and committees of the city. The deadline for applications to be submitted was June 15, 2015. The Appointment Committee met on June 24, 2015 to review applications and make their nominations.

- Conservation Commission
 - Jordan Tate, new appointment, term expiration of 6/1/2016
 - Robert Sipe, new appointment, term expiration of 6/1/2016.

There were no applicants for the Board of Assessment Review, or the Finance Committee.

Advantages: Fills the vacant positions.

Disadvantages: No apparent disadvantages.

City Budgetary Impacts: None

Staff Recommended Action: Recommend making appointments to fill the vacancies.

Previous Meetings and History: Appointment Committee met on June 24, 2015

Attachments:

List of vacancies

Applications

Order 54-07062015

Board and Committee Vacancies

- Board of Assessment Review (5 vacancies - 2 full members, both with term expirations of 10/01/2019 and 3 alternate members with term expirations of 10/1/2015, 10/01/2016, and 10/1/2017)
- Conservation Commission (this is a new committee with 2 remaining positions to fill, both with term expirations of 6/1/2016)
- Finance Committee (1 vacancy, as an alternate member with a term expiration of 12/1/2015)
- Forest Board (4 vacancies - 10/1/2016, 10/1/2017, and two with term expirations of 10/01/2018). This is a Mayor Appointment.
- Poland-Auburn Economic Development Committee (1 vacancy, term expiration to be determined). This is a Mayor Appointment.

Susan Clements-Dallaire

From: L A [lma602000@yahoo.com]
Sent: Monday, June 15, 2015 1:42 PM
To: Susan Clements-Dallaire
Subject: Re: application for Economic Development Committee

Thank You for notifying me of my error in selection from the application process. Could I be considered for the Poland-Auburn Economic Development Committee? I did not see that specific vacancy on the application but that is what I am most interested in at this time.
Thank You,

Linda Wooten
33 Holly St
Auburn, ME 04210

On Monday, June 15, 2015 9:07 AM, Susan Clements-Dallaire <sdallaire@auburnmaine.gov> wrote:

Hello, Ms. Wooten,

Currently, there are no open positions for the Auburn Housing Authority or the Community Development Block Grant Loan Committee. At this time, we are filling positions for the Board of Assessment Review, Conservation Commission, Finance Committee, Poland-Auburn Economic Development Committee, and the Forest Board. In October, there will be vacancies to fill on those Committees so we will probably start accepting applications for those sometime in August or September. You can submit your applications at that time.

Please contact me if you have any questions.

Thank you,
Sue

From: L A [mailto:lma602000@yahoo.com]
Sent: Sunday, June 14, 2015 5:10 PM
To: Susan Clements-Dallaire
Subject: application for Economic Development Committee



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: June 14, 2015

Last name: Wooten First name: Linda Middle initial: M

Residence address: 33 Holly Street Ward: 2

City: Auburn State: Maine Zip code: 04210

Home phone: 207-376-5261 Work phone: 207-871-7771, ext.220 Cell phone: _____

Email address: LMA602000@yahoo.com

Current occupation: Customer Service, Landlord

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Human Services, Job Development, Customer Service

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input checked="" type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I'm interested in a strong economy either by the creation of jobs or the building of new business.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). strengthen our economy and the citizens of Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? _____
NO

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____

Dates served (if known)? _____

How did you learn of this vacancy? Auburn City Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Linda Wooten Digitally signed by Linda Wooten
DN: cn=Linda Wooten, o=, email=022000@yahoo.com c=US
Date: 2015.06.14 12:28:44 -0400 Date: 6/14/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Page 2 of 2



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: June 14, 2015

Last name: Wooten First name: Linda Middle initial: M

Residence address: 33 Holly St. Ward: 2

City: Auburn State: Maine Zip code: 04210

Home phone: 207-376-5261 Work phone: 871-7771, ext. 220 Cell phone: _____

Email address: LMA602000@yahoo.com

Current occupation: Customer Service Representative and landlord

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Associate Degree/Human Services, Justice Studies, Legal Studies, Job Development

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). In light of the housing issue and homeless issue in Portland, I'm seriously concerned for the future of Auburn with maintaining affordable housing.
I would like to be considered to be part of the board to prevent unaffordable housing and or attract jobs to better equip the people of Auburn for future opportunities and to keep young people and families looking at Auburn as a great place to live.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Keep Auburn an affordable and productive place to live.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____
I've only served on political committees. Executive, State, Rules and Procedures, Town and County committees.

Dates served (if known)? 2012-2014

How did you learn of this vacancy? From the Auburn City Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Linda Wooten Digitally signed by Linda Wooten
DN: cn=Linda Wooten, o=, email=lw02200@auburn.com, c=US
Date: 2015.06.14 17:00:44 -0400 Date: 6/14/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: June 14, 2015

Last name: Wooten First name: Linda Middle initial: M

Residence address: 33 Holly St. Ward: 2

City: Auburn State: Maine Zip code: 04210

Home phone: 207-376-5261 Work phone: 871-7771, ext. 220 Cell phone: _____

Email address: LMA602000@yahoo.com

Current occupation: Customer Service Representative and landlord

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Assocate Degree/Human Services, Justice Studies, Legal Studies, Job Development

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> I/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). In light of the housing issue and homeless issue in Portland, I'm seriously concerned for the future of Auburn with maintaining affordable housing.

I would like to be considered to be part of the board to prevent unaffordable housing and or attract jobs to better equip the people of Auburn for future opportunities and to keep young people and families looking at Auburn as a great place to live.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Keep Auburn an affordable and productive place to live.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____
I've only served on political committees. Executive, State, Rules and Procedures, Town and County committees.

Dates served (if known)? 2012-2014

How did you learn of this vacancy? From the Auburn City Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

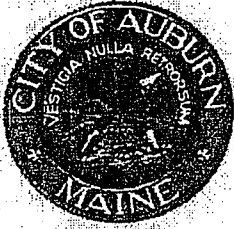
Signature: Linda Wooten Digitally signed by Linda Wooten
DN: cn=Linda Wooten, o=City of Auburn, ou=City of Auburn, email=lwooten@auburnmaine.gov, c=US
Date: 2015.06.14 17:00:44 -0400 Date: 6/14/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 6.8.2015

Last name: Griswold First name: David Middle initial: D.

Residence address: 199 Gamage Avenue Ward: 1

City: Auburn State: Maine Zip code: 04210

Home phone: 207-783-4833 Work phone: 207-897-1315 Cell phone: _____

Email address: dave.griswold@versoco.com

Current occupation: Professional Forester / Fiber Certification Coordinator

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input checked="" type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). see attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). see attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? _____
Yes, Community Forest Board

Dates served (if known)? 2001 to present

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____
School Committee 3 years, 2 as chair 1993-6 (?)


Dates served (if known)? _____

How did you learn of this vacancy? My term expired 9-2012. I have been serving on an interim basis waiting to be reappointed.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 6.8.2015
MAINE LICENSED FORESTER # 370

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>6/8/15</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____
Page 2 of 2	

Board & Committee Appointment Application

Supporting information for:

David D. Griswold

Application for the Lewiston-Auburn Community Forest Board

December 28, 2012

Revised June 8, 2015

Education and Experience:

Education:

BA Bowdoin College, 1974, Biology and Government majors

BS University of Maine, 1977, Forestry major

Professional Experience:

Maine Licensed Forester #370, 1977-present

1974 to present: Employed by International Paper/Verso Paper Corp. Responsibilities including Wood Procurement, Chain of Custody administration, Forest Certification Landowner Assistance Program, Field Forestry, Logging and Wood Yard Operations, Human Resources.

Maine Sustainable Forestry Initiative (SFI) executive committee, 2000-present (education chair and treasurer)

Project Learning Tree Steering Committee, 2007-2012

Maine Tree Farm Committee, 2008-2011, 2015

Community Service:

Auburn resident since 1988, 199 Gamage Ave.

Lewiston-Auburn Community Forest Board, 2001-present, chair 2003-09

Auburn School Committee, 1993-96, one term as chair

Auburn Community Concert Band, 1990-92, 2006 –present

Auburn Land Lab steering committee, 1997-2005

LAYSA, assistant coach 2001-2006

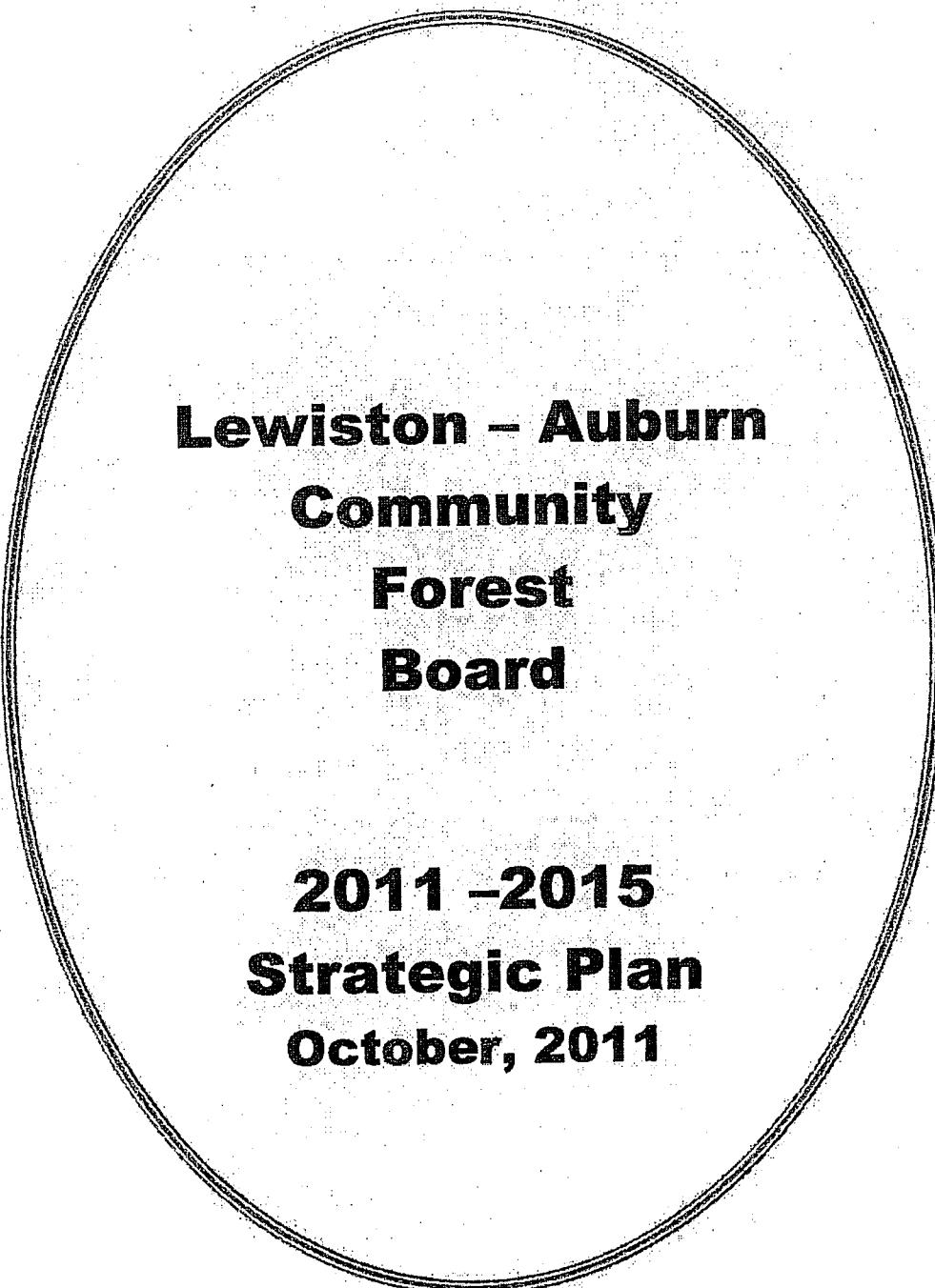
BSA Troop 137, assistant leader 2006-07

Why do you want to serve?

I would like to continue to promote the community forest in Auburn and Lewiston as a member of the LACFB. I bring professional qualifications and experience to the board which has struggled to maintain support from the City of Auburn in recent years. The board is on the cusp of real progress now that it is endorsed in Ordinance as a subcommittee of the newly formed Conservation Commission, and has successfully established a tree nursery at LACC. The board has the potential to make significant contributions to the environment, finances and public perceptions of the Twin Cities. I believe that I can contribute to the board's activities and successes in another term.

What do you hope to accomplish?

Please reference the attached 2011-2015 LACFB Strategic Plan, which as a board member, I helped develop. This strategic plan is due for revision. The revision will include reference to the tree nursery, work with the Auburn Conservation Commission, and the proposed public woodlots management ordinance to which I was a major contributor.



**Lewiston - Auburn
Community
Forest
Board**

**2011 -2015
Strategic Plan
October, 2011**

LA Community Forest Board 2011

Name	Address	Telephone	E-Mail	Position	Term
Griswold, David	199 Gamage Avenue, Auburn 04210	783-4833 897-1315	dave.griswold@versopaper.com	Board Member	A 9/12
Scott Riccio		784-3159	sriccio@northeastchartertour.com	Board Member	A
					A
					A
Rick Shea	17 Rita Ave, Lewiston 04240	782-7018	leftyrick@aol.com	Board Member	L
Doug Boyd		784-7226	Boyd@Mainebucket.com	Board Member	L
				Board Member	L
				Board Member	L
Braunscheidel, Jay	34 Holly Street Auburn, 04210	632-5854 786-0279	jbraunscheidel@fmgmt.com	Chair	At Large 2010
Murch, Steve	103 Willow Street, Lewiston 04240	784-5753	smurch@ci.lewiston.me.us	Lewiston City Arborist, Ex Officio	L
	48 Pettengill Park, Auburn 04210	786-2829 x 2		Ex Officio	A
Herson, Rick	296 Gracelawn Road Auburn 04210	783-1733	rherson@ci.auburn.me.us	Auburn City Arborist, Ex Officio	A
Bruce Damon		212-6151	BDamon@damonmechanical.com	Ex Officio	L

Board Charter

Ordinance to Create the Lewiston-Auburn Community Forest Program and Board

1. Statement of creation and establishment

To enhance, preserve and maintain the community forest in Lewiston and Auburn, this policy creates and establishes The Lewiston Auburn Community Forest Board to develop and implement a Community Forest Program. A healthy community forest promotes the economic, environmental and aesthetic values contributing to the quality of life in the Cities.

2. Number of Members

There will be nine voting members on the Board, with a minimum of four members from each city. There will be six ex officio members as defined in 3.

3. Qualifications of members

Members will be residents of Lewiston or Auburn or own land in either city. They will be people who are willing to work and are committed to the a healthy community forest. Six ex officio members shall be each City's Director of Parks/Recreation or their designees, a member of each City's Planning Board; and each city's Arborist.

4. Term of office, succession and provision for staggered terms

Terms of voting members will be three years and may be reappointed by the appropriate mayor. The terms will be staggered to provide for continuity of the Program and the Board's activities. One third of the initial board members will have terms of one, two, or three years to establish the rotation of one third of the membership each year.

5. Provision for vacancies

When vacancies occur, the Board shall advertise and recruit potential new members in order to submit applications to the appropriate Mayor, who shall review the applications and appoint the new member(s).

6. Compensation

All members of the board shall serve without compensation.

7. Scope of responsibility

The terms and provisions of this policy shall apply to all trees, plants and shrubs on public property, including all property owned, leased, or occupied by the City of Auburn or the City of Lewiston. Other property will be dealt with on an advisory and/or educational basis.

8. Duties and responsibilities

The Lewiston-Auburn Community Forest Board shall develop and implement a Community Forest Program that enhances, preserves, protects and maintains the community forest. Primary activities are to:

- Advocate for the community forest
- Develop a plan for and provide advice on the management of the public sector portion of the community forest.
- Educate the community about the community forest and how to care for it.
- Raise funds, including grants, and establish a Community Forest Trust.
- Develop and advise on policy changes for approval by the City Councils.
- Advise and consult on community forest issues and projects.
- Communicate and coordinate with City staff, Planning Boards, and other community programs to avoid duplication of efforts and to combine resources to meet goals.

9. Operational provisions

The Board shall elect officers: Chair, Vice-Chair, Secretary and Treasurer. Except for the Chair, officers shall have renewable one-year terms. The Chair will have a two-year term and the position will be held alternately by a member from Lewiston and a member from Auburn.

10. Date of passage

Lewiston and Auburn City Councils in joint session 2-22-2000

Mission Statement

Circa 2001

The Community Forest Board of Lewiston - Auburn seeks to enhance the quality of life for all citizens in the twin cities by improving and preserving their community forests. This mission is carried out by three efforts: to educate citizens of all ages about trees and trees' contributions to the common life of the communities; to encourage both public policies and private practices which protect forest resources; to facilitate long-term planning and funding for cooperative and comprehensive care of natural environments within our urban life together.

Lewiston/Auburn Community Forest Board Objectives

2011 Priority Goals

Goal 1: Complete Forest Management Plan for Lewiston. Implement both Auburn and Lewiston Management Plans including harvesting activities recommended in the Plans.

Description and Rationale: At the beginning of 2011, Public forests in the Twin Cities were not being managed professionally. Although a forest management plan for Auburn woodlots was written in 2009, those plans had not been implemented. Efforts to write a forest management plan for Lewiston woodlots were just beginning. More active forest management of the public forest will improve the productivity of the forest in a sustainable manner, without compromising other values. There is potential to generate revenue during a financially challenging time for both Cities.

Activities:

1. Gain support of City Officials to implement forest management plans.
2. Working through the Auburn City Manager establish staff support in Auburn needed to develop and administer contracts for consulting forester and harvesting contractor.
3. Gain Support of Auburn School Committee to implement plans for the woodlots under their control.
4. Serve in an advisory capacity to the decision makers concerning forest management plan implementation.
5. Publicize positive impact of management activities including timber harvest

Goal 2: Bring Community Forest Ordinance approved by LACFB in Decemeber, 2008 to Lewiston and Auburn City Councils for action.

Description and Rationale: The Community Forest Ordinance was developed with great deliberation with the goal of improving the management of the community forest and enhancing quality of life in the Twin Cities.

Activities:

1. Gain support of key Councilors, in order to get proposed ordinance on Lewiston and Auburn City Council agendas.
2. Provide background and recommendations to Councils and Managers.

Goal 3: Promote and support planting of street trees in the Twin Cities

Description and Rationale: Tree planting should be a core activity for a Community Forest Board. Tree planting engages the public and is visible evidence of an active board. Tree planting activities have fallen off in the last several years. The City of Lewiston, until FY 2012, budgeted for limited tree planting. The City of Auburn has not done so during the tenure of LACFB. In the past, LACFB has accessed funds for targeted tree planting through Maine Forest Service Project Canopy Grants and CBGB. Grants have been the most significant source of funding for LACFB projects. City governments contributed staff support and in-kind matching to qualify for grants.

Activities:

1. Apply for any Urban Forestry grants that may become available from the Maine Forestry Service or national organizations.
2. Support 50:50 projects to encourage property owners to plant trees in the right of way.
3. Approach civic organizations to raise funds for targeted projects.
4. Organize volunteers to participate in tree planting projects.
5. Engage city staff and planning boards to facilitate more tree planting in conjunction with projects.

GOAL 4: Partner with appropriate agencies to develop Bates Canal revival project.

Description and Rationale: The Bates Canal revival project is getting under way and is a natural fit for LACFB participation. The Board could make a significant contribution to the project while increasing its' own visibility with the community.

Activities:

1. Identify key stakeholders in the project
2. Identify Board representative(s) to participate in the project meetings.

3. Be accepted as a project participant.

Established and Ongoing Activities

Goal 1: Sponsor an Arbor Week Celebration and maintain for Tree City Status for Lewiston and Auburn.

Description and Rationale: By calling attention to Arbor Day LACFB can promote public awareness of the value of the urban forest.

Activities:

1. Complete activities and documentation required to qualify Lewiston and Auburn as Tree Cities.
2. Develop and publicize Arbor Week activities.
3. Publicize the designation of Reading Trees.
4. Encourage to local media to develop stories on the value of trees and the urban forest.
5. Send a representative to Tree City/Project Canopy Arbor Day activities sponsored by Maine Forest Service.
- 6.

Goal 2: Conduct workshops for the public.

Description and Rationale: If the LACFB is able to educate the general public, the positive impact on the community will be much greater than if the board is working alone. Priority topics for property owners include choosing the right tree for a given location, care of newly planted trees, maintenance of trees, and awareness of pests and invasive species. Priority topics for business owners and city officials include the positive impact of street trees and the urban forest on quality of life and economic activity.

Activities:

Hold one workshop every year. Collaborate with other organizations when practical.

Goal 3: Support and collaborate with other community groups that offer community forest related events for the general public.

Description and Rationale: Events conducted by trained arborist, foresters or horticulturist can increase the public's knowledge of the value of the community forest, and can provide an opportunity for LACFB to advocate for policies to improve urban forestry practices.

Collaboration with other Organizations can increase participation in events.

Activities:

1. Collaborate with organizations that conduct community forest related events in the Twin Cities for their members and the general public where issues concerning the Community Forest can be discussed.
Publicize the events in the local media.

Goal 4: The LACFB will encourage public schools and libraries in Lewiston and Auburn to nominate trees on their property to be officially designated as Reading Trees.

Description and Rationale: The Reading Tree Program was LACFB's first activity. Relaxing under a tree with a good book can be a wonderful experience. This project hopes to expand on that feeling. Occasionally, area teachers have held classes outdoors in nice weather. By encouraging each school to designate an official reading tree, the board hopes to promote a better understanding and appreciation of trees for students in Lewiston and Auburn.

Activities

1. Solicit nominations from area schools for Reading Trees on school property in Lewiston and Auburn.
2. Visit schools and libraries with Reading Trees during Arbor week for education outreach concerning the Community Forest and LACFB.
3. For schools without appropriate trees, solicit donations of appropriate future reading trees, gain permission to plant the trees on school property and organize a tree planting event with students.
4. Publicize Reading Tree activities during Arbor Week.
5. Develop a reading list of books that highlight the importance of trees for school libraries.
6. At City Halls and Libraries, display an exhibit of Reading Tree information, including photos, during Arbor week

Goal 5: Advocate with the local media to publish articles on the Community Forest, including LACFB events and activities, the value of trees in the urban landscape, and the care and maintenance of trees.

Description and Rationale: The Board can promote the improvement of our forest and cities by providing media sources with information and statistics on the condition of the urban forest in Lewiston/Auburn.

Activities:

1. Develop press releases to present to the media on appropriate topics.

2. Develop a list of talking points on the value that trees bring to our communities.
3. Contact media sources and promote the Arbor Week event.
4. Display LACFB information at Thorncrag to reach a broad audience.

Years Two to Five Plan

Goal 1: LACFB will establish a tree trust that can be used to solicit donations to fund tree plantings, and tree related activities.

Description and Rational: The establishment of a Community Forest Trust is listed as one of this board's primary task in the ordinance. This fund will be used to collect private donations to fund tree planting and tree related activities.

Activities:

1. Establish the Community Forest Trust.
2. Solicit donations from area residents, community groups and businesses.

Goal 2: Improve LACFB ability to reach the public and City officials through social media.

Description and Rationale: LACFB is largely unknown and unrecognized almost a decade after its' formation. A Facebook page will be available to members of the public looking for information on topics and issues important to the L-A community forest.

Activities: (Detail to be developed)

1.

Goal 3: Develop a long term Urban Forest Tree Plan for Lewiston and Auburn.

Description and Rationale: Both Lewiston and Auburn should complete tree inventories of each city. When these inventories are complete LACFB, City Arborists and other stakeholders will be able to identify the outstanding needs of our urban forest. Recommendations can then be developed for steps that can be taken to improve the urban forest.

Activities:

1. A planning team will be organized including City Arborists, appropriate city staff and the LACFB members.
2. A list of specific steps will be developed to document the location, variety and maintenance requirements of trees in Lewiston/Auburn.
3. Funding will be obtained through grants and any other appropriate sources

Possible Future Goals Need to revisit these ideas

The following ideas were discussed by the Board during the 2006 and 2011 strategic planning process. Depending on the circumstances and resources, these ideas deserve further consideration.

1. Honor champion trees in the cities. These would be the largest, most healthy examples of each species.
2. Sponsor plantings of progeny from historical trees.
3. Conduct a tree raffle.
4. Set up a program to sponsor tree plantings on private property.
5. Sponsor a photo contest
6. Label trees of interest throughout the two cities.
7. Develop a booth at the Balloon Festival for education outreach and/or fund raising.
8. Publish a calendar.
9. Explore cost effective sources of trees for planting.

Conservation Commission Members

Ben Fletcher	Ward 2
Tizz Crowley	Ward 1
Nichole White-Matson	Ward 1
Jeff Preble	Ward 5
Maurice Keene	Ward 1
Vacant	
Vacant	



**CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION**

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: _____
 Last name: SIFE First name: ROBERT Middle initial: F
 Residence address: 305 LAKE ST Ward: 2
 City: AUBURN State: ME Zip code: 04210
 Home phone: 753-1285 Work phone: 441-4136 Cell phone: 441-4136
 Email address: BOBSIFE@3@GMAIL.COM (BOBSIFE@3@GMAIL.COM)
 Current occupation: COMPUTER PROGRAMMER
 Previous occupation (if retired or no longer working): _____
 Educational and/or experience (or attach your resume): _____

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | <input checked="" type="checkbox"/> <u>CONSERVATION COMMISSION</u> |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I'm interested in environmental issues and feel I have something to offer the city.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). _____

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

How did you learn of this vacancy? EMAIL

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 6/17/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

DATE APPLICATION RECEIVED: <u>6/17/15</u>	FOR OFFICE USE ONLY
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 05/12/2015

Last name: Tate First name: Jordan Middle initial: N

Residence address: 96 Coachman Avenue Ward: 1

City: Auburn State: ME Zip code: 04210

Home phone: (207) 782-0913 Work phone: N/A Cell phone: (207) 513-2375

Email address: Jordy0826@msn.com

Current occupation: Marine Conservation Corps

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): University of New England
Rachel Carson National Wildlife Refuge

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Recreation & Special Events | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I'd like to be involved in local conservation initiatives, helping auburn be more environmentally progressive and create spaces for ~~sea~~ recreation, learning, conservation, etc

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to be a productive member and inspire other young adults to become involved in local initiatives

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

How did you learn of this vacancy? Searching city of Auburn website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 5/12/15

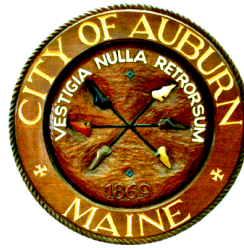
Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 5-14-15
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 56-07062015

ORDERED, that the City Council hereby makes the follow board and committee appointments with term expirations as noted:

Board or Committee	Term Expiration Date	Name of Person Appointed or Reappointed
Conservation Commission	6/1/2016	Jordan Tate (new appointment)
Conservation Commission	6/1/2016	Robert Sipe (new appointment)



City Council Information Sheet

City of Auburn

Council Meeting Date: 07/06/2015

Subject: Executive Session

Information: Discussion regarding a legal matter, pursuant to 1 M.R.S.A. Section 405(6)(E).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
- (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
- (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
- (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.

This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.